

**Regular Meeting
of the Village Board
December 12, 2016**

Attended:	John Burrell	Mayor
	Sherman Wilkens	Trustee
	Greg Cappelli	Trustee
	Joe Dipasquale	Trustee
	Patra Lowes	Trustee
	Kathleen Moriarty	Attorney
	Nick Dobmeier	Engineer
	Harold Morton	DPW Supervisor
	Mary Klahn	Clerk

Also attended: John Thomas and Jan Wiswall.

Mayor Burrell called the meeting to order at 6:08pm.

Village of Ellicottville Mayor Burrell reported that the Town and Village are working with the state to apply for a grant to study the feasibility of consolidating the Town and Village water districts and to create a Director of Public Works position that would oversee all Town and Village public works. The consolidation idea is being investigated as a way to save money in the short and long-term and to develop a transition plan for the coming retirement of Town Engineer Mark Alianello and Village Engineer Mike Smith. The state grant would possibly fund the research, asset inventory, data collection and legal costs necessary to develop a plausible plan.

If created, a DPW director would oversee the Town's highway department and the Village's DPW, as well as water and sewer.

Good News

National Grid reimbursement \$28,280.60.

Nussbaumer and Clarke discovered that the blowers are now set more efficiently and the noise on Donlen Drive is now livable. Need to operate the plant correctly.

Mortgage check for \$4,611.28, 5.4% increase over last year.

Negotiated a settlement with Nussbaumer & Clarke.

Approve Minutes

Change the motion of the resolution.

Motion: to accept with change by Mr. Wilkens

Second: by Mr. DiPasquale All ayes Carried

Mayor's Report

November Financial Reports and audit of claims.

General Fund -	\$63,722.64
Water Fund -	\$20,918.85
Sewer Fund -	\$123,446.09

Motion: by Mr. Wilkens to approve.

Second: by Mr. Cappelli All ayes. Carried

Fall Festival Wrap up meeting – Went well and no significant problems.

Shift differential for DPW Employees – hasn't happened in 2 years. Shift differential has been a dollar more per hour. Town Teamsters and Police contract is all a dollar per hour.

Motion: by Mr. DiPasquale for shift pay of one dollar per hour.

Second: by Mr. Cappelli All ayes. Carried

Monroe Street Closure Concerns- Complaint about the parking and access to Brookstone suites. The concerns should be handled by the special Events committee.

Joint Fire Commission Minutes

Nussbaumer & Clarke; The Village has negotiated a settlement with Nussbaumer and Clarke on final payment for the work related to the WWTP project.

Department and Committee Reports for approval

Planning – Nancy Rogan – Patra Lowes

Nancy did not attend, no meeting this month.

DPW – Harold Morton

Mayor Burrell talked about the snow that we have received and the old and new employees have been doing a great job. In many communities it is the home owner's responsibility to shovel the sidewalks, so residents need to know that we are doing the best job possible and will clean up in the spring.

1. Picked up the leaves around the Village.
2. Put up Christmas tree at school and helped decorated it.
3. Plowed and sanded when needed.
4. Worked on sidewalk plow repaired spring in steering column.
5. Put up new signs for the dog park.
6. Worked on master meter for water at East Washington meter pit.

7. Put up Christmas lights and cords on Washington and Monroe Street.
8. Did maintenance work on the trucks.

The Dog park snow needs to be cleaned out from the fire station side to the gate of the dog park.

Engineering – Nick Dobmeier

We worked on the treatment plant valves last week. Two applications one for O’Connell from Sept – Oct \$102,985.81 and one for STC for \$50,000.00.

Motion: by Mr. Wilkens to pay the applications above.

Second: by Mr. DiPasquale All ayes. Carried

O’Connell has outstanding items. Number #10 for \$40,000. Not complete on instrumentation. On the 15th will meet and address all so we can pay them.

Motion: to pass a resolution to sign and pay by Mr. Cappelli after completion

Second: by Mr. DiPasquale All ayes. Carried

Very close to having the project completed. The NYSERTA grant should be gone after. Nussbaumer and Clarke have not finalized. Nick has a proposal for Nussbaumer and Clarke to complete the work to go after the grant.

Jim Campolong and Bob Scharf are moving forward with the CUPPS program.

Jiggs Report:

1. Had an interview w/Lewis from the health department. He was going over what I knew about the water system to see what water license grade I qualified for. He and Eric Wohlers decided I qualified for a C & D license.
2. Installed stakes along the driveway for the plows.
3. Bled off the SAGR system for the 2nd time as required. All valves are open and all air/water was blown out.
4. Forwarded the results for the plant up to Ken from Nexom for his review so he may determine if any adjustments need to be made.
5. Checked the bypass chamber to see if it needed to be pumped. It does not.
6. Did dig request for Tim Horton’s.
7. The engineers and an electrician for O’Connell came down to determine what needs to be done to finish the job. The electrician did what he could at this point.

Code Enforcement – Tom Abriatis

Type of Permit	Project Description	Location	Applicant	Cost
BP-37-16	Renovation	47 Wash. St.	M&T Bank	\$540.00
BP-38-16	Garage Addition	21 Elk St.	Joe Nosbisch	\$54.00
BP-39-16	Use Change	4 Monroe St.	Sean Cornelius	\$25.00

BP-40-16	Fence	22 Mechanic	Joe Riordon	\$25.00
BP-41-16	Ext. Renovation	11 Martha St.	Clay Silvernail	\$375.00
BP-42-16	Town House 1-B	Mill St.	Phil Vogt	\$1568.00
BP-43-16	Town House 1-A	Mill St.	Phil Vogt	\$1568.00
BP-44-16	Fence	23 W. Wash.	Sean Cornelius	\$25.00
BP-45-16	Basement Walls	16 Washington	John Rounds	\$125.00

Mayor Burrell stated that Tom has already given us a letter to resign in March. He is now going to stay until October. Tom will be available to help train a new building inspector/CEO before his departure. Kelly Fredrickson came to Burrell and expressed an interest in the position. Burrell proposed to the board to offer him a full-time position as a DPW laborer, paid for by both the town and the village, to start in January. He would work directly with Tom Abriatis five hours per day to learn the job, would attend multiple required training sessions for building inspectors/CEOs during that period and would attend monthly village and town planning board, zoning board and board of trustees meetings. Any additional time would be filled with DPW tasks.

The position will require the state mandated, multiday trainings and he must pass end-of-training session exams. In addition, he would have to take the civil service exam and score among the top three of all applicants. He will be required to pass all required exams in order to be offered the Building Inspector/CEO position, so “there is some risk” for the individual stated Burrell.

Parks – Greg Cappelli

Thank you to Mort for putting up all of the signs for the Dog Park.

Beautification – Joe DiPasquale

No garbage no debris. Lights look beautiful.

Sidewalks – Sherman Wilkens

Doing a good job but the crosswalks need to be shoveled.

Refuse – Patra Lowes

Nothing

Parking – Greg Cappelli

Nothing

Village Clerk – Mary Klahn

Town Clerk Robyn and I were trained last week for the Williamson Law Water and Sewer Billing. We should be going by the end of the week.

Motion: to go into executive session by Mr. Cappelli

Second: by Mr. Wilkens All ayes. Carried

Motion: by Mr. Cappelli to come out of executive session.
Second: by Mr. Wilkens All ayes. Carried

Old Business

New Business

Building Inspector/Code Enforcement Officer Position
Discussion above.

Motion: by Mr. Wilkens to have the Mayor proceed to make a proposal for this position.
Second: by Mr. DiPasquale Patra – No, Greg – Yes, Sherman – Yes, Joey – Yes and Mayor – Yes.

Correspondence

Doug & Karen Douguay/Molly Colestro e-mails
Charter Communications
Cornell Cooperative Extension

Motion: to accept the written reports by Mr. Wilkens
Second: by Mr. Cappelli All ayes. Carried

Motion: by Mr Cappelli to adjourn
Second: by Mr. Wilkens All ayes. Carried

Meeting ended at 7:55pm.