

**Village Board Meeting
October 15, 2018**

Attended:	John Burrell	Mayor
	Greg Cappelli	Trustee
	Niles Pierson	Trustee
	Kathleen Moriarty	Attorney
	Patra Lowes	Trustee
	Mary Klahn	Clerk
	Gary Palumbo	Planner

Also attended: Jack Rogan, John Thomas, Caitlyn Croft, Jennifer Morey and Kathy Bridges from RA Mercer.

Call meeting to order

Mayor Burrell called the meeting to order at 6:00pm.

Pledge to the flag

Good News

Approve minutes from 09/17/2018

Motion: by Mr. Cappelli to accept the minutes

Second: by Ms. Lowes All ayes Carried

Note: discussion on vendors on private property was missing from previous minutes.

Budget modifications

From: A1440.41 Engineer \$249.00

To: A5410.4 sidewalks \$249.00

From: F8320.4 Power Pump \$17.86

To: F8320.42 Power Pump \$17.86

From: G813.41 Treat & Disp. Util. \$1,687.49

To: G1440.4 Engineer \$1,687.49

Motion: To make the budget modifications by Mr. Cappelli

Second: by Mr. Murray All ayes. Carried

General: \$42,254.12

Water: \$19,934.41

Sewer: \$27,748.81

Motion: to pay the bills by Mr. Cappelli

Second: by Mr. Murray All ayes. Carried

Ms. Lowes questioned the charge on the credit card, “card member services” that was charged to the justice contractual line. Mayor Burrell said it was a mistake and he would correct.

Parks contractual at the park is \$126.00. Check and make corrections on the card member services bill.

Motion: to pay the bills with the card member services changes by Ms. Lowes.

Second: by Mr. Cappelli All ayes. Carried

Business from the Floor

Jack Rogan brush and leave removal. He has a lot of red maple and red oak and the leaves drop late. Niles Pierson has been doing the research. Second question is “last week of October and first week of November. What are the 2 weeks? From the week of October 29th and the week of November 5th was decided and will be put on the website and local papers.

Financial report

Motion: by Mr. Murray to accept the report.

Second: by Mr. Cappelli All ayes. Carried

RA Mercer

Motion: to move from Clerks Report to Business from the Floor by Ms. Lowes.

Second: by Mr. Murray All ayes. Carried

Kathy Bridges and Jenn Morey from RA Mercer attended the meeting to explain the \$18,000 bill the Village received for accounting services for last year. At last month’s board meeting the Mayor had said the bill from Mercer had been completed for the year, and the bill was unexpected. RA Mercer has offered to discount the bill to half the amount. Mayor Burrell stated that we did not budget for this bill. The two women explained there had been a lot of problems with the Williamson Law accounting software the Village purchased last year. They said their firm had to put in a lot of additional hours changing over the tax software from Peachtree. Ms. Morey said in one instance an entire month’s of accounting entries had just disappeared when a computer tech took the wrong report. Ms. Klahn attested to the problems with the software. The software was recommended by the Mayor after he went to a NYCOM meeting. Ms. Bridges stated that the Williamson Law program is a very primitive accounting system. She offered to make a list of the system’s weaknesses. Trustee Cappelli suggested the board have a meeting

to evaluate the software. Ms. Bridges spoke about reading the article in the paper that the board refused to pay the bill and that RA Mercer recommended the program. Mr. Cappelli apologized and stated that someone should have called them. They did complete the AUD with all of the accounting fully in place. Some of the bookwork was still from the Peachtree program. Ms. Bridges will write down the weaknesses and the board can discuss and decide what to do.

Mayor's Report

Sexual Harassment Policy - We have a year to do the training but need an outside person to teach stated Kathleen Moriarty. I suggest that the board adopt the policy to be compliant: then arrange for the training.

Motion: to adopt the sexual harassment policy with having more discussion on the training by Mr. Cappelli.

Second: by Mr. Murray All ayes. Carried

NYCOM Fall Training School – 9/24
NYS Comptroller Accounting School- 10/10
C.C.M.O.A. Meeting Cattaraugus- 10/11
Joint Fire Commission 8/16/2018 Meeting Minutes
DPW Rock & Roll/Fall Festival Costs

Gerry Schnitzius called from Casella – would like a contract. Kathleen Moriarty will write and addendum to the contract.

Department and Committee Reports for Approval

Planning Report

Motion: by Ms. Lowes to approve the Planning Report.

Second: by Mr. Murray All ayes. Carried

Mr. Palumbo reported there had been some complaints about the lack of notice to neighbors for architectural plan reviews. He submitted a draft procedural change that would increase the radius of notification for architectural reviews. This would prevent the necessity of changing the zoning laws. The proposed amendment would require the same notifications as a site plan review (mailing landowners within 100 feet of the property specified in the application and publishing five days prior to the meeting). Mr. Palumbo and Ms. Moriarty bring the new proposal next month.

Parking for 5 Park Square (special use permit) first floor doctors office and apartment upstairs. Much discussion on the off street parking. We do not need to bring this to the board, did not need to be waived. In historic district it does not apply.

Engineering Report

Motion: by Mr. Cappelli to accept the Engineering Report.

Second: by Mr. Murray All ayes. Carried

Budget request from Supervisor McAndrew

Niles Pierson is requesting to give Callahan Hughes the Engineering intern a \$5 an hour raise. The money will come out of the Engineering grant and Callahan will be leaving on December 31st.

Motion: by Mr. Cappelli to grant the request for the raise.

Second: by Mr. Murray All ayes. Carried

Parks – Patra Lowes

The baseball field work has been started by J D Northrup.

Beautification

Sidewalks

Grass held up good on the new sidewalks on Monroe Street stated Ms. Lowes. A new tree replacement will come at no cost stated Mayor Burrell.

Special Events – Spencer Murray

Fall Festival – will have a follow up with the committee soon.

Refuse – Patra Lowes

Parking

Old Business

Ski Tree – Has been moved and adding more skis. Pavers to be put underneath.

New Business

CCMOA/NYCOM Meeting 11/8/2018

November 29th we will be hosting the NYCOM meeting at Holiday Valley.

Correspondence

Charter Communications 10/01/2018

Motion: by Mr. Cappelli to go into executive session about clerk/treasurer wage.

Second: by Ms. Lowes All ayes. Carried

Motion: to go out of executive session by Ms. Lowes.

Second: by Mr. Cappelli All ayes. Carried

Motion: to give the Clerk/Treasurer position a 5% raise at this time by Ms. Lowes and to be re-negotiated at new budget.

Second: by Mr. Cappelli All ayes. Carried

The Village Board asked the Clerk to speak with the DPW and Town Board about putting up a wall in the Village Clerk's office and putting in a separate door from the hallway of the Village/Town hall to give the Clerk and the Mayor Private offices.

Motion: to adjourn at 8:20 pm by Mr. Cappelli

Second: by Ms. Lowes All ayes. Carried