

**Regular Meeting
of the Village Board
May 1, 2017**

Attended:	John Burrell	Mayor
	Spencer Murray	Trustee
	Patra Lowes	Trustee
	Greg Cappelli	Trustee
	Joey DiPasquale	Trustee
	Harold Morton	DPW Superintendent
	Nick Dobmeier	Engineer
	Kathleen Moriarty	Attorney
	Mary Klahn	Clerk

Also attended: Kelly Fredrickson, Jan Wiswall, Randy Glenn , Caitlan Croft, John Thomas, Dan Mergenhagen, Gary Palumbo and Sherman Wilkens.

Call meeting to order at 6:00pm at the Town Center

Good News

Water leak at Fitzpatrick & Weller has resulted in up to 30% reduction in production (State Insurance Fund dividend \$9,644.21. Also 25% upfront discount on renewal.
Fillmore Creek Townhouses check \$15,000.0 (In lieu of sidewalk)
CHIPS funding will be \$29,014.27, (\$3,014.27 over what we budgeted)

Approve minutes

Motion: by Ms. Lowes to approve the regular minutes and add dates for Chambers tournament to the 22,23rd and 24th of September. Bottom of page change Lions Club.
Second: by Mr. Cappelli All ayes. Carried

Organization Meeting

Motion: by Ms. Lowes to accept the minutes
Second: by Mr. DiPasquale All ayes. Carried

Financial Report and Audit of Claims

General -	\$21,312.00
Water-	\$ 7,118.28
Sewer-	\$13,234.11

Motion: by Mr. Cappelli to pay the bills
Second: by Mr. Murray All ayes. Carried

Financial Report

Motion: by Mr. Murray to accept the report

Second: by Mr. Cappelli All ayes. Carried

Business from the floor

Mayor Burrell presented Sherman Wilkens with a plaque for his many years of service on the Village Board

Randy Glenn the Account Executive from Evans Agency presented the board with a proposal for municipal insurance coverage for the 2017-2018 fiscal year, which begins June 1. Three companies provided quotes for the Village policy. Mr. Glenn recommended that the Village choose NYMIR over our current insurer, Trident. NYMIR, he explained, is a member-owned company that specializes in municipalities. It holds policies for some 800 towns and villages in New York.

The policy will provide blanket building and contents coverage, general liability insurance, inland marine coverage for equipment (owned and leased), public officials' liability insurance, crime coverage, business automobile insurance and umbrella coverage. The NYMIR policy, unlike Trident, also provides coverage for earthquake and flood damage and for cyber/data liability, and offered double the coverage for aggregate umbrella and public officials liability. NYMIR quote totaled \$25,766.75, which is \$1,260 more than the Trident quote. The board agreed that the expanded coverage was worth the added expense.

Motion: by Mr. Cappelli to go with NYMIR

Second: by Mr. DiPasquale All ayes. Carried

Mayor's Report

Joint Fire Commission 3/16/2017 meeting minutes

5/11/2017 Cattaraugus County Municipal Officials Association Meeting-S. Dayton

4/20/2017 OSC "Inter fund Loans" webinar

Motion: to reappoint the member of the Joint Fire Commissioners whose 5 year term is expired by Ms. Lowes

Second: by Mr. Cappelli All ayes. Carried

County Baseball field grant – Met with West Long, a county representative to discuss Ellicottville's eligibility to receive a portion of \$600,000 in newly approved county grants to improve area baseball fields. Mayor Burrell feels confident that the Village will qualify for funding.

Grants writer update- We will hopefully be having a meeting with Jeff Belt regional co-chair of WNYRDC on the 18th of May stated Mayor Burrell.
Governor's Countywide Shared Services Initiative (May 4th. Fredonia)

4/28/2017 Arbor Day at the Town Center

Department and Committee Reports for approval

Planning & Zoning - Gary Palumbo spoke about his planning report. Zoning board has 2 properties on the agenda for tomorrow.
The 9th of May is the Planning Board Meeting.

The most complicated project from a procedural perspective is the application to renovate 23 Washington Street. This project requires actions from the ZBA, the VPB and the Village Board, as well as from the NYS Department of Transportation and the NY State Historic Preservation Office. The approvals must come in a very particular order determined, in part, by which entity is designated as the lead agency to conduct the State Environmental Quality Review (SEQR). Mr. Palumbo is recommending that the board approve a resolution designating the Village Planning Board as the lead agency. Mr. Palumbo is currently preparing a summary of comments/issues for the Planning Board to address before acting on the SEQR and other issues raised during a public hearing on the project.

Motion: by Mr. Cappelli to accept the report
Second: by Ms. Lowes All ayes. Carried

Motion: to have a resolution that the Village of Ellicottville authorizes the Mayor to sign off to the planning board to be lead agency by Mr. Cappelli.
Second: by Ms. Lowes All ayes. Carried

Mr. Palumbo asked because there is legal opposition he is getting a lot of questions and would like to get the boards advise.
Mayor Burrell asked to go into executive session.

Motion: to go into executive session by Mayor Burrell.
Second: by Ms. Lowes All ayes. Carried

Motion: by Mr. Murray to go out of executive session.
Second: by Ms. Lowes All ayes. Carried

Motion: to seek another lawyer for Planning and Zoning issues by Mr. Cappelli and give Mayor Burrell the ability to hire short term. Dan Spitzer, Hodgson Russ

Second: by Ms. Lowes All ayes. Carried

DPW Report

1. Removed the Christmas cords and snowflakes.
2. Replaced the fire hydrant on the Upper Road at Holiday Valley.
3. Swept the streets around the Village.
4. Repaired the lawn around the Village after the winter plowing.
5. Put out the benches.
6. Repaired the brick in front of Katy's café.
7. Planted the trees around the Village.
8. Picked up the brush around the Village.
9. Opened the Park and ready for the summer. Put up the tennis nets and cleaned around the park and mowed the grass.
10. Put up the new banners.
11. Cleaned Main Street and Monroe.

Motion: by Mr. Cappelli to accept the DPW report.

Second: by Mr. DiPasquale All ayes. Carried

Engineering – Nick Dobmeier

2015 WWTP Improvements Project – Closeout Pending, Transfer of Bonding

Recent Work: Record Drawings are complete; two sets were transmitted to the Village on 4/13/2017. All closeout documentation has been forwarded to Municipal Solutions for their review/approval. Transfer of short to long term bonding is pending. Some coordination with the EFC is required. Blower motor installed on 4/25/2017 and is operational. Mike Chirico is coordinating with the NYSERDA people for a site walkthrough to complete the incentive program application. May 8th will be the walk thru date with Harold Morton and Jiggs Stokes.

DAR Checklist – Nearly Complete

Asset management database is complete, implementing into CUPPS. Village will be able to generate work reports for recurring maintenance duties such as exercising valves, proper valve configuration for SAGR dosing, etc., as well as reporting requirements with the NYSDEC.

Stillhouse Brewery – In Review Process

CRC Engineering, PLLC submitted a completed permit application for a Wastewater Discharge Permit with all attendant documentation on March 30, 2017. Review was completed on 4/24/2017. Nussbaumer is requesting additional information, the response letter is attached.

Village Records – Complete

All records associated with the Village sewer and Village water systems from 1971-present were collected, reviewed, and provided to MDA Engineers, PLLC, in pdf format as per Village request.

Proposals

Is the Village interested in pursuing an update to the current fee schedule and review process for site developments?

Potential RFP's

Insurance Coverage on updated building/content limits and blanket coverage.

General Discussion

Bi-Pass chamber quote from Bill Kelly from Lock City Supply is for \$1300 to \$1400 to make operational. Still have the ability but not the correct way to operate. We scrapped a 14 inch elbow. Nussbaumer knows the Village is holding them responsible. If Nussbaumer pays for the materials would we install? Needs to be discussed at a future date.

Hydraulic report

Nick stated that it would cost around \$1500 to have Nussbaumer do the study.

Motion: to have Nussbaumer and Clarke conduct a hydraulic study on the WWTP's SAGR System and accept the report by Mr. Murray.

Second: by Mr. DiPasquale All ayes. Carried

Sewer Report

1. Replaced a couple of clean-out caps that kept blowing off on the SAGR.
2. Ordered air filters for the blowers.
3. Marked the laterals on Jefferson Street.
4. Marked the manhole and uncovered it for STC. They are working on the booster #1 up at Holiday Valley.
5. Started a new chart for the flow meter on Donlen Drive.
6. Picked up the stakes along the driveway. Jesse Klahn came down and yolk raked.
7. Started mowing.
8. Opened Lagoon #3 after being too high for my liking.
9. Helped Rich H. (Koester) put the blower #1 back together and back in operation.
10. E-mailed Nick Dobmeier and told him about the blower being done and reminded him about the by-pass valve that is not done.

Motion: to accept the sewer report by Mr. Cappelli.

Second: by Mr. Murray All ayes. Carried

Code Enforcement – Kelly Fredrickson

Permit #	Name	Description	Location	Fee
#201709	Pat Ogiony	Demolition	54 Jefferson St.	\$50.00
#201710	John Nelson	Demolition	8-10 Washington St.	\$50.00
#201711	Jim Patterson	Egress Window	8 East Washington	\$30.00

Kelly has finished his 3rd session of schooling.

Ms. Lowes asked if a new roof had been put on at the old DJ's restaurant. How are they going to address the ice process? Mr. Fredrickson will report back on the roof next month.

Motion: by Mr. Murray to accept the Code Enforcement Report.

Second: by Mr. DiPasquale All ayes. Carried

Parkes – Patra Lowes

Beautification – Joe DiPasquale

Flag Banners are up.

Sidewalks & Streets

Special Events

Refuse – Patra Lowes

Village Clerk – Mary Klahn

Credit Card Payments – This is the first billing that we have had on-line payments and it is really going great stated Ms. Klahn.

Old Business

Lacrosse Tournament update – It's final and the dates are September 22nd, 23rd and 24th.

Code of ethics –

Spencer Murray is proposing a new Code of ethics and handed out a new proposal for the Village. One change is Article VII on Recusal. The board will review the language and discuss any recommended changes at a special meeting scheduled for Tuesday, May 30th at 6:00pm at the Town Center.

New Business

New Equipment Purchases – Mayor Burrell stated he will meet with Harold Morton to discuss the plan for new equipment.

Motion: to authorize Harold Morton and John Burrell to get the upgraded equipment that is budgeted for by Mr. DiPasquale.

Second: by Mr. Murray All ayes. Carried

Resolution for Tom Abriatis

Motion: to approve Tom Abriatis hours and send to Retirement by Mr. DiPasquale

Second: by Mr. Murray All ayes. Carried

Request from Bob Scharf to get the Water Department phones. We need a cell phone policy stated Mayor Burrell, further discussion next month.

Ed and Maribeth Rick – Questioning why they have to pay for water? Tell them to come to a meeting and we will explain his options for his water and sewer billing stated the board.

Correspondence

NYSLRS Audit

Adjournment

Motion: by Mr. Murray to adjourn

Second: by Mr. DiPasquale All ayes. Carried Meeting ended at 9:00pm.