

**Regular Meeting  
of the Village Board  
August 14, 2017**

<b>Attended:</b>	<b>John Burrell</b>	<b>Mayor</b>
	<b>Spencer Murray</b>	<b>Trustee</b>
	<b>Patra Lowes</b>	<b>Trustee</b>
	<b>Greg Cappelli</b>	<b>Trustee</b>
	<b>Joey DiPasquale</b>	<b>Trustee</b>
	<b>Harold Morton</b>	<b>DPW Superintendent</b>
	<b>Nick Dobmeier</b>	<b>Engineer</b>
	<b>Kathleen Moriarty</b>	<b>Attorney</b>
	<b>Mary Klahn</b>	<b>Clerk</b>

**Also attended:** Kelly Fredrickson, Jennie Acklin, John Thomas and Gary Palumbo.

**Call meeting to order**

Mayor Burrell called the meeting to order at 6:00pm.

**Pledge to the flag**

**Approve minutes**

Regular meeting & Special meeting

**Motion:** by Mr. DiPasquale to approve the minutes from the meetings held on 7/10/2017 and special meeting held on 7/20/2017.

**Second:** by Ms. Lowes All ayes. Carried

**Financial Reports and Audit of Claims**

**Motion:** by Mr. Cappelli to accept the audit of claims.

**Second:** by Mr. DiPasquale All ayes. Carried

<b>General -</b>	<b>\$73,984.83</b>
<b>Water-</b>	<b>\$24,435.47</b>
<b>Sewer-</b>	<b>\$32,174.85</b>

608 Midland Asphalt – Void  
Strate Welding – \$19.95 – \$26.

**Motion:** to pay the bills with the above changes by Mr. DiPasquale.

**Second:** by Mr.Cappelli All ayes. Carried

## **Mayor's Report**

**Annual update document** – Revenue Item under our justice court \$40,091 and is down to \$31,401.  
Sewer fund balance is up from \$855,867 to \$1,142,900 this year.

**Town/Village Engineer Position** - the Town has received 8 applications. Only one is a civil engineer. 30 days to find someone for the position.

**6/15/2017 Joint Fire Commission Meeting Minutes**

**Ellicottville Memorial Library 2016 Annual Report**

**T/V Real Property Sales Analysis Report**

**Paid Family Leave – Mayor Burrell**

**7/11/17 Four Flushers Meeting**

**Williamson Law/Mercer Meeting**

**Countywide Shared Services Meeting**

**Countywide Shared Services Meeting**

**8/14/2017 Four Flushers Meeting**

**8/15/2017 Countywide Shared Services Public Hearing, John Ash Center, 7:00PM  
Barry Street, Olean, NY**

## **Department and Committee Reports for Approval**

### **Planning Report- Gary Palumbo**

Encouraging all to take a look back at the Zoning issues. Public hearing on 2 or 3 changes to the zoning and we did not act on the changes. The committee met in October of 2016 and thinks we should get the changes addressed. Mr. Palumbo would like to have the committee meeting again and go thru the most significant things and asking the committee to prioritize. We budgeted \$40,000 and it was under by \$1,300. Prioritize and not go over budget for this year. Getting a committee to meet once a month would be helpful.

PB-2017-06 – 16 Rockwell Avenue – Accessory Apartment

PB-2017-07-54 Mill St. – SUP for Home Occupation – Hair Salon

PB-2017-08 – M&T Bank – 49 Washington St.

PB-2017-10-20-Fillmore – Single Family House

PB-2017-11-26 West Washington- Accessory Apartment

PB-2017-09-24 East Washington – Rear Deck/Rear Entry

ZBA-2017-04 – 24 East Washington St. Deck Addition

ZBA-2017-05-M&T Bank

Motion: by Mr. Murray to accept the Planning Report.

Second: by Mr. Cappelli All ayes. Carried

### **DPW Report**

1. Picked up the brush around the Village.
2. Repaired the streets around the Village with hot patch.
3. Watered the flowers.
4. Picked up the benches from Springville the last 10.
5. Helped repair a water leak on Holiday Valley Road.
6. Mowed the grass when needed.
7. Repaired the water leak on the corner of Elk and Elizabeth Street.
8. Repaired the drainage pipe on Van Buren.
9. Worked on the stadium at the park and replaced the wood.
10. Had a tree removed on Adams Street after a rainstorm.
11. Worked in the shop doing maintenance on the vehicles.

**Motion:** to accept Harold Morton's resignation by Mr. Cappelli

**Second:** by Mr. Murray All ayes. Carried

Mr. Cappelli asked about the part time person, we did hire but after one day it did not work out stated Mayor Burrell. We will put an ad in the paper this week for part time help.

**Motion:** to pay Harold Morton for unused vacation days by Mr. DiPaquale.

**Second:** by Mr. Murray All ayes. Carried

One lawn mower used for pulling the water wagon is being fixed.

The new loader is being fixed and is under warranty.

Street Sweeper is out of commission. Still have a brake problem. Harold contacted Monroe Tractor and we have to take it to Buffalo and have Northrup's haul it. Harold Morton will call Karl Northrup tomorrow.

Stadium looks great and needs some more work on the back part. It turned out really well.

Ms. Lowes asked about the electrical box underneath the stadium. The old wood has been cut-up and is located at the shop. Three pallets of extra wood is located at the DPW. Mayor Burrell suggested we close in the back of the Stadium for storage. The stadium is open air right now and the people are really happy with it stated Morton.

**Motion:** to accept the DPW report by Mr. Murray.

**Second:** by Mr. DiPasquale All ayes. Carried

### **Engineering – Nick Dobmeier**

## **Wastewater Treatment Plant**

1. Lagoon Sludge Removal Project – Sludge Volume Calculations underway, capacity analysis progressing, reviewing alternate sludge removal techniques, setting up contract documents. Proposing to bid the project out in early 2018 to receive competitive pricing. Target Completion Date; December 1, 2017.
2. NYSDEC Notice of Violation Case Closed. On July 20, 2017 Alan Cherubin informed Village Engineer that all necessary paperwork has been received and the notice of violation case has been closed.
3. CUPPS program asset database is complete and tasks are set-up. Implementation plan needed.
4. Submerged Activated Growth Reactor (SAGR) system influent distribution lines are to be flushed/cleaned by Global on 8/14/2017. Coordinating the effort with Rick Calmes of GP Jager, Inc., Martin Hildibrand & Lionel Ens of Nexom, and the WWTP chief operator.

## **Water Supply/Distribution**

1. MDA Engineers under joint contract with the T/V to update water infrastructure asset database. Coordinating with Cattaraugus Co. GIS. Well production/metering reports reviewed weekly.

## **Proposals**

1. Nussbaumer & Clarke, Inc. WWTP Lagoon Sludge Removal, \$26,500.00, Approved 7/15/2017 at Special Meeting.
- 2.

## **General Discussion**

**Greystone Apartments** – Code Enforcement Officer coordinating with CJ Wallace regarding sewer tap fees. Joint review required (NYSDEC and Village) for sewer extension approval. No plans have been formally submitted.

**Motion:** by Mr. Cappelli to accept the Engineering Report.

**Second:** by Mr. Murray All ayes. Carried

## **Sewer Report**

1. Located the sewer internal for a Deer Crossing residence so they can hook-up to the system.
2. Weed eaten and cut brush around the fence and the Lagoons.
3. Inspected sewer hook-up at Bracken Road.
4. Had a meeting w/Ben (Alianello's office) & Sarah and Phil (Northrups) to discuss the liner issues and specs. They need to re-do limestone's liner's.
5. Did the wet testing. We are good for 3 years now.
6. Talked to Nick Dobmeier and the Mayor about sludge removal.

7. From the e-mails I received, I think they are going to try to flush the SAGR system Monday.
8. Matt Climak changed the faulty relay in Blower #3.
9. Helped with water readings & issues.
10. E-mailed the monthly DMR to the EPA.
11. Cleaned the D.O. sensors.
12. Changed the belts on Blower #2, changed air filters.
13. Greased Lagoon Blower #2 and SAGR Blower #1.
14. Worked on the Grandstand at Village Park.
15. Mowed at the Park.
16. Had Zuech's come in and cleaned out the wet well.

**Motion:** by Mr. Murray to accept the Sewer Report.

**Second:** by Mr. Cappelli All ayes. Carried

Water leak at the United Church had very little water pressure. Harold Morton stated that the plumber did not set up the church properly, it is fixed.

### **Code Enforcement - Kelly Fredrickson**

#### **Village Permits**

<b>Name</b>	<b>Date</b>	<b>Number</b>	<b>Contact name</b>	<b>Amount</b>	<b>Address</b>
Knight	7/14/17	17-27	Knight	\$37.50	8-10 Wash. St.
Lowes	7/20/17	17-28	Lowes	\$33.60	35 Mechanic
Vaarwerk	8/20/17	17-29	Vaarweck	\$25.00	24E. Wash.

A reply on the Graystone from Nick's report.

Getting quotes for fire alarm system.

**Motion:** by Mr. Murray to accept the Code Enforcement Report.

**Second:** by Mr. Cappelli All ayes. Carried

Letter of retirement from Tom Abriatis

**Motion:** by Mr. DiPasquale to accept Tom Abriatis retirement.

**Second:** by Mr. Murray All ayes. Carried

### **Parks – Patra Lowes**

Cameras at the park, who has access? Asked Ms. Lowes. Police and DPW stated Harold Morton. Drinking fountain at the dog park is fixed. We still need to fix the one by the stadium. Come up with a solution for vending machines for the dog park to avoid theft of poop bags, possibility putting a vending machine on Washington Street.

Need to make sure that the bags are filled before the weekend.

## **Beautification – Joe DiPasquale**

Village looks beautiful!!

## **Sidewalks**

## **Special Events**

### **Refuse – Patra Lowes**

Putting together requests for proposals to send to refuse companies.

Mr. Cappelli asked Ms. Lowes if we could include twig pick up in proposals.

### **Village Clerk – Mary Klahn**

Sean Lowes called and said he has had several calls and people want the work done now on Monroe Street being the trees have been removed already.

Ms. Lowes headed up the project with input from the Alex Katz. It should have been in the paper to let the people know ahead of time stated Mr. Cappelli. The Monroe Street area was decided to create a “test area,” in hopes that the results would give direction to all areas of concern in the Village. The current plan is to extend, or widen the sidewalk somewhat, so that the snowplowing won’t dig up the grass. A honeycomb “geo-block” system will be installed, which permits the grass to grow up through it, yet offers a stable base. Six trees were removed, and six new trees will be relocated and planted in the spring of 2018.

## **Old Business**

**Bench Update** – Tight knotted cedar planks and have been sealed with a polyurethane sealer. 55 benches total and we still one in front of Watson’s that needs to be redone. Need a plan before we offer this to the public. We do have 3 on a waiting list.

**Catt. Co. Baseball Project Update** – Doesn’t look good.

**Court Audit** – Spencer Murray has finished the audit and it needs to be sent to the state.

## **New Business**

**Motion:** by Mr. Cappelli to appoint Kelly Fredrickson as Code Enforcement Officer

**Second:** by Mr. DiPasquale All ayes. Carried

**Town of Mansfield Sewer Agreement** – Bob Keis and Mayor Burrell have worked on the agreement, lengthen the agreement till 2047.

**Motion:** to amending the Town of Mansfield Sewer Agreement the amount of time to the 2047 by Mr. DiPasquale.

**Second:** by Ms. Lowes All ayes. Carried

### **Town of Ellicottville Code Enforcement Officer Agreement**

**Motion:** to authorize the Mayor to sign the agreement by Mr. DiPasquale

**Second:** by Ms. Lowes All ayes. Carried

### **Health Insurance**

April Hartcloth – Shared Benefits

**Motion:** by Mr. Cappelli to hire April Hartcloth as our insurance broker.

**Second:** by Mr. DiPasquale All ayes. Carried

### **Correspondence**

Koschir/Holiday Valley – Thanks for fixing the water leak.  
Ellicottville Historical Society

### **Adjournment**

**Motion:** by Mr. DiPasquale to adjourn at 8.40 pm.

**Second:** by Mr. Cappelli All ayes. Carried