

**Regular Meeting
of the Village Board
February 13, 2017**

Attended:	John Burrell	Mayor
	Sherman Wilkens	Trustee
	Joey DiPasquale	Trustee
	Patra Lowes	Trustee
	Greg Cappelli	Trustee
	Nick Dobmeier	Engineer
	Mary Klahn	Clerk
	Harold Morton	DPW Report

Also attended: Mrs. Andison and son, John Thomas and Jann Wiswall.

Mayor Burrell called the meeting to order at 6:00pm.

Pledge to the flag

Good News

National Grid WWTP Refund \$6,018.63

Delinquent Sewer 2017 Tax Warrant \$9,238.11

Admar gave us a credit eliminating the \$1200.00 amount that they had previously billed.

Approve Minutes

Motion: by Mr. Wilkens to approve the minutes

Second: by Mr. DiPasquale All ayes. Carried

Treasures Report and Audit of Claims

General - \$46,757.51

Water- \$7,971.60

Sewer- \$12,080.16

Motion: by Mr. Wilkens to pay the bills.

Second: by Mr. Cappelli All ayes. Carried

Mayor's Report

Audit Exit Interview 2/9/17 – Mayor Burrell stated that we had one big change in the audit report and he will write a response.

Dr. Greenlawn contract - \$893.00 for lawn care.

Motion: by Mr. Wilkins to have Mayor Burrell to sign the contract with Greenlawn for \$893.00

Second: by Mr. DiPasquale All ayes. Carried

Mayor Burrell stated that he would like to have a budget workshop at the board's convenience. The board agreed to meet Tuesday the 21st at 6:15pm.

EFC is working on printing the new bonds for the WWTP. They want us to update and extend our agreement with Mansfield to 2047.

Motion: to update by Mr. DiPasquale

Second: by Mr. Wilkens All ayes. Carried

Financial Reports

Motion: to accept the financial report by Mr. Wilkens

Second: by Mr. DiPasquale All ayes. Carried

Joint Fire Commission Meeting Minutes

Four Flushers Meeting

Town/Village Joint Water District DOS Grant Process 1/19/17 Conference call 1/26/17

Meeting Greg Post and Steve Mountain, Jeff Smith, Town of Batavia meeting

Proposal to hire the above consultants for a proposal to combined services not to exceed \$10,000.00. The proposal will be circulated to the board as soon as it was received, needs approval citing time constraints.

Motion: by Mr. DiPasquale to authorize the Village to hire the consultants for not to exceed \$10,000 per proposal.

Second: by Mr. Wilkens John- Yes, Patra-No, Joey – Yes, Sherman –Yes, Greg-Yes.

Motion: to hold a public hearing on the budget on March 13th by Mr. Wilkens.

Second: by Mr. DiPasquale All ayes. Carried

35 W. Washington Street – Andison's the owners of the home next door to a new home being constructed at 35 W. Washington Street continue to express frustration with the new home and the lack of response by the Village Board, code enforcement officer and other municipal representatives to their concerns. Mayor Burrell responded that they were advised by the Village Attorney not to discuss the issue in a public forum where members of the media were in attendance given that litigation on the matter may be pending, and

handed them an investigative report pursuant to the Village of Ellicottville Zoning Ordinance 20(5)(A) from the Code Enforcement Officer – Tom Abriatis

Motion: to go into executive session to discuss litigation by Mayor Burrell.

Second: by Mr. Wilkens All ayes. Carried

Motion: by Mr. Wilkens to go out of Executive session.

Second: by Mr. Cappelli All ayes. Carried

Proposal from MDA Consulting Engineers to do a scope of work survey to apply for grants.

Motion: by Ms. Lowes to table.

Second: by Mr. Cappelli All ayes. Carried

Department and Committee Reports for approval

Planning – Nancy Rogan – Patra Lowes Meeting Tomorrow Night 2/14/17

5:30 Greg Cappelli will attend.

DPW – Harold Morton

- 1. Plowed and sanded when needed.**
- 2. Removed snow from Washington St. and Monroe Street**
- 3. Patched holes around the Village.**
- 4. Removed a tree on Jefferson Street.**
- 5. Helped the Town out with manpower during the flooding.**
- 6. Had some minor flooding in the Village at the underpass after the rain and snow melt.**
- 7. Maintenance work on a red pickup and replaced U joints.**
- 8. Trimmed the trees on Jefferson Street.**
- 9. Repaired the plow on the sidewalk plow.**
- 10. Maintenance work on the bucket truck repairing the cylinders.**

Great job during the flood stated Mr. Cappelli. On Mechanic St. the berm worked well. Other properties need a berm. The bridge work really helped added Greg. American locker retaining wall held up. Need to address and clean Elk Creek stated John. We could make a berm. Flood was a lot less damaging. Fortunately the ice went before the level of water came up.

All monthly reports need to be in by Thursday before the meeting stated Mayor Burrell. I need to be able to add to the packet for the Board members to look over before the meeting.

Engineering- Nick Dobmeier

2015 WWTP Improvements Project – Nearing Closeout.

Recent Work; O’Connell Electric Company and subcontractor Zeller Controls were onsite 1/27/17 to address final punch list items (installation of Lagoon No. 4 DO(dissolved oxygen) sensor extension, SCADA report generation, pump alternation, and PLC issues). As of 2/10/17, Jigger reports that SCADA report generation is not working properly. O’Connell will coordinate and fix as soon as possible.

Payment Applications; O’Connell Electric Company; Final Payment Application No. 10 has been revised due to math error on payment application No. 8. Final payment; \$39,623.20. Hold until Zeller Controls fixes SCADA report generation. Village board to authorize Mayor John Burrell to execute revised final payment application No. 10 contingent on Engineer’s endorsement upon completion of punch list work.

DAR Checklist

Check list is in progress, coordinating with Jim Campolong to implement into CUPPS. Village will then be able to generate work reports for recurring duties such as exercising valves, proper valve configuration for SAGR dosing. Expect to finish by next board meeting of March 13, 2017.

Asset Management Update

Also in progress and will be complete once DAR checklist and other pertinent information is input into CUPPS. Expect to finish by next board meeting of March 13, 2017.

Stillhouse Brewery

Coordinate project with Town Engineer to have an outside engineer/consultant submit the necessary documents/reports for water/sewer services. Contacted by CRC Engineering – forwarded along guidelines of what to submit to the Village. Nothing has been submitted to date.

Proposals

Nussbaumer and Clarke, Inc.: Arc-Flash and Shock Risk Assessments, \$7,600.00, Pending Board Decision.

Mayor Burrell suggested that we not go for the Arc Assessment.

Go for the NYCERTA grant stated Mayor Burrell. Not to exceed \$4,000.00, Nussbaumer is working on it now.

We need to get the insurance value for the updated Sewer Plant. Nick will contact Randy Glenn from the Evans agency.

Motion: to authorize Mayor Burrell to sign the \$39,623.20 once the work is completed to O’Connell Electric by Ms. Lowes.

Second: by Mr. Cappelli All ayes. Carried

Sewer Report – Jigger Stokes

1. Got prices for a new radiator for the generator.
2. Called Koesters for price quotes on fixing the individual modules that are not working for the UV system.
3. Located the water valve for Plum Stream Apts. So we can fix the water leak there.
4. Shoveled the fire hydrants.
5. Greased the blowers & checked the oil. Adjusted the belt tension also as needed.
6. We did have 3 pumps running at one time. I put one in bypass because they were running at 100% almost anyway and it kept down the cycling. (Snow melt & rain).
7. Filled the cumminutor w/hyd. Fluid.
8. On the 13th of January we were pumping 5.48 MGD's w/o extra help.
9. Got the laptop working w/the internet but it didn't last long.
10. Got all signed up to do the DMR's over the internet. January will be the last one using paper.
11. Checked on the stream flow probe. It is gone.
12. Went w/Tom Dineen and read master meters. Did residual test at the north well. Checked pressures went up to the east tank, checked the height of the water.
13. Kaman (Matt), Bob H (O'Connell Electric) and Nick Dobmeier were here to fix what needs to be caught up. Bob H. extended the D.O. unit to read in Lagoon #4 chamber. Matt (Kaman) came to fix the SCADA. He got the pumps to rotate but can't get the SCADA to generate the monthly reports like it is supposed to.
14. E-mailed Lloyd Vasquez & Todd Lachan information (re4sults) from the SAGR system.
15. In for power outage 2/13 – 12:22am. The generator is running and I called National Grid.

Code Enforcement – Tom Abriatis

Iskalo Dev.	2/1/17 Demo on 53 Jefferson Street	\$50.00
Clay Silvernail	2/8/17 Office Space 11 Martha St.	\$175.00

Parks – Greg Cappelli

Nothing

Beautification – Joe DiPasquale

Nothing

Sidewalks – Sherman Wilkens

Plowing and space between Monroe and Jefferson is snow free. The DPW is doing a great job. We have been using more ice melt, we are on the 7th pallet stated Harold Morton. I have received nothing but complements.

Special Events – John Burrell

Mardi Gras Application

Motion: to approve the Mardi Gras application by Mr. Cappelli

Second: by Mr. Wilkens All ayes. Carried

Mayor Burrell talked about the Village having some community compactors. They would be the Village's. Businesses would use them. Each business would be charged for their own compaction. Possibly a ½ dozen for all to use.

Patra asked about the ability to write tickets on trash. What is the chain of command?

Mort Replied that all of the DPW workers can give a ticket.

Parking – Greg Cappelli

Shuttle – I do not have a lot of material. I am investigating. Restaurant owners are encouraging their employees to park elsewhere. Last summer the DPW created more spots at the park. Along Parkside drive could possibly have more parking. Maybe what we could do is provide a shuttle. Much too expensive to buy and provide a minimal shuttle. I am investigating different ways. Some grants available under Buffalo half billion. We may have a shot from that with the Cuomo press release. Meeting on the 28th for what grants are available. Some of the grants will need to be written by June.

Old Business

New Business

Mort stated that the security cameras need a wider angle lens. Blind spots across from the bathrooms. Greg Cappelli and Harold Morton will discuss ordering another camera.

Correspondence

Adjournment

Motion: to accept the reports in oral or written by Mr. Wilkens

Second: by Mr. Cappelli All ayes. Carried

Motion: by Mr. Wilkens to adjourn at 8:00pm.

Second: by Mr. DiPasquale All ayes. Carried