

**Regular Meeting  
of the Village Board  
January 9, 2017**

<b>Attended:</b>	<b>John Burrell</b>	<b>Mayor</b>
	<b>Sherman Wilkens</b>	<b>Trustee</b>
	<b>Joey DiPasquale</b>	<b>Trustee</b>
	<b>Greg Cappelli</b>	<b>Trustee</b>
	<b>Patra Lowes</b>	<b>Trustee</b>
	<b>Kathleen Moriarty</b>	<b>Attorney</b>
	<b>Nick Dobmeier</b>	<b>Engineer</b>
	<b>Mary Klahn</b>	<b>Clerk</b>

**Also attended:** John Thomas – The Villager, Jan Wiswall – Ellicottville Times, Dave Andison, Andrea Andison, Chris Andison.

Mayor Burrell called the meeting to order at 6:00pm.

**Good News**

CHIPS/WIRP	\$21,594.99	
PAVENY	\$ 4,737.55	
	\$26,332.54	(\$8,332.54 or 46.3% more than budgeted)

Wednesday 1/04/2017 Delivery of new Sidewalk Plow  
Jigger Stokes and Jesse Klahn have both received Class C & D Water Operator's Licenses. Tom Dineen's B license has been approved but not yet received.  
Congratulations to all!!

**Approve Minutes from December 12, 2016**

Motion: by Mr. Wilkens to approve the minutes.  
Second: by Mr. DiPasquale All ayes. Carried

**Approve the Special Meeting Minutes from December 27, 2016**

Motion: by Mr. Wilkens to approve the minutes.  
Second: by Mr. Cappelli All ayes. Carried

**Treasurers Report and Audit of Claims**

**General - \$70,775.25**  
**Water- \$6,499.07**  
**Sewer- \$12,004.87**  
**Sewer Cap- \$110.36**

Motion: by Mr. Wilkens to approve the audit of claims.

Second: by Mr. DiPasquale All ayes. Carried

### **Business from the floor**

### **Mayor's Report**

- Financial Reports
- Joint Fire Commission Meeting Minutes
- Kelly Fredrickson started as a laborer for the DPW this morning. He is currently working on organizing old records for Tom Abriatis. Kelly will be attending the state-sponsored trainings. He will be required to pass all of the training exams and, eventually, the Civil Service Exam, before he can be hired to take over for Abriatis as both Town and Village Building Inspector.
- Budget Calendar
- Four Flushers meeting held today – Trying to come up with the possibility of coming up with a joint water district. We also invited Jeff Smith from Municipal Solutions to learn about applying for state consolidation grants to help the municipality's form joint water and sewer districts. The state grant would fund the research, asset inventory, data collection and legal costs necessary to create the districts.
- Four feet of sludge in lagoon 1. In the original RFQ we had this in the quote. Taken out in the rebid process stated Nick. When we got the grant why did we not put it back in?? Asked Mr. Cappelli. Nick Dobmeier is going to look into it. Nick mentioned about other options for the lagoons other than removing. On the good news the nitrating level .083. Performing very well. The recent upgrades to the plant are working very well.
- Admar sidewalk plow, skid steer has been traded in for \$15,000 trade in cutting our cost to \$11,000 for the new machine. Mayor Burrell poled the board

Motion: to accept the \$15,000 for the skid steer by Mr. Cappelli

Second: by Ms. Lowes All ayes. Carried

- Budget is now being worked on and will be totally with Williamson Law. 2017-2018 budget must be in place by June 1.

## **Department and Committee Reports for approval**

### **Planning**

**Nancy Rogan – Patra Lowes**

Agenda from Gary Palumbo

### **DPW – Harold Morton**

- **Plowed and sanded when needed.**
- **Read the water meters.**
- **Put up the Christmas lights at the gazebo.**
- **Removed the snow from the back of the courthouse.**
- **Cleaned the snow away from the fire hydrants in the Village and Town.**
- **Check garbage on Monday and Friday on Washington and Monroe Street.**
- **Removed the snow on one side of Washington Street.**

Mayor Burrell stated that the DPW has been working as quickly as possible to remove snow and keeping the streets and sidewalks clear during these past weeks of record snowfall. They were doubly challenged by the breakdown of the old sidewalk plow, the purchase of a replacement and the replacement's breakdown within days of purchase. Burrell suggested that Ellicottville might need a more formal policy that would require business owners to share the burden with the DPW. We could supply the commercial district businesses with ice melt to help them maintain their sidewalks when it snows before or after the DPW staff's work shifts.

### **Engineering – Nick Dobmeier**

- **WWTP Upgrade – In the process of closing out the construction contracts for the general contractor, STC Construction and the electrical contractor, O'Connell Electric Company. STC's paperwork is submitted and under final review. Certificate of Substantial Completion need the Village Board to pass a resolution authorizing Mayor John Burrell to execute the prepared certificate. O'Connell subcontractor has a few programming items to "de-bug". Once these items are completed and the operator is okay with all of the settings Nussbaumer will then endorse O'Connells final payment application. Nussbaumer will be billing for the additional compensation for design services.**
- **WWTP Proposal for NYSERDA risk assessment and arc-flash study – status update**
- **Water System – CUPPS database provided to Bob Scharf to load back onto the tough book, Jake Alianello assisted Bob with getting the files in the correct folder. Nussbaumer and Clarke is checking about proper back-up.**
- **Asset Management update of Treatment Plant underway.**

- DAR checklist for the proper operation upgraded treatment plant will be provided within the next two weeks.
- Capital Improvements Funding Options

Motion: by Mr. Wilkens to give Mayor Burrell permission to sign the certificate of substantial completion.

Second: by Mr. Cappelli All ayes Carried

Motion: to go into executive session by Mr. Cappelli

Second: by Mr. DiPasquale All ayes. Carried

Motion: to come out of executive session by Mr. Wilkens

Second: by Ms. Lowes All ayes. Carried

NYSERDA Grant will be tabled until next month.

Motion: to table by Mr. Cappelli

Second: by Mr. Wilkens All ayes. Carried

Capital reserve for funding projects for water. With joint district would provide bigger funds. Projects will take one and one half years to prepare for. It's been 20 plus years since the Village has put changes in water.

## **Sewer**

- Had the backflow preventers tested. All good.
- Mike Chirico from Nussbaumer and Clarke and Jeremy Kaman came down to clear up some of the electric & Scada problems.
- We are in the process of being able to use electronic DMR's Everyday is a new challenge.
- Collected plant flow numbers to be compared to the water usage for an indicator.
- Have had to be pulled out 3 times because the snow is too deep to get back to the UV building.
- Read water meters.
- A different set of people (computer techs.) came down to try to clear up the problems from Kaman.
- Received my water licenses both "C" and "D".
- Went around and shoveled out fire hydrants.
- Cleaned the UV lites and the blower's air filters.
- Charles was here to change the password on my computer. I still can't get the internet w/that computer.
- Did four practice DMS's and sent them in. I will wait for further instructions.

Motion: by Mr. Wilkens to accept the sewer report

Second: by Mr. DiPasquale All ayes. Carried

## **Code Enforcement Officer Report**

Sean Cornelius      12/20/2016      Nickolson      \$25.00 Office Space on 4 Monroe

Motion: by Mr. Wilkens to accept the Code Enforcement Report

Second: by Mr. Cappelli All ayes. Carried

### **Parks – Greg Cappelli**

Nothing

### **Beautification – Joe DiPasquale**

Nothing

### **Sidewalks – Sherman Wilkens**

From Jefferson to tops we are in good shape.

### **Refuse – Patra Lowes**

Nothing

### **Parking – Greg**

We need to sit down before the spring and talk about diagonal parking.

### **Village Clerk – Mary Klahn**

Williamson Law – Water and Sewer

We have been working on the switch over of Williamson Law and KVS for Billing. 320 problems have to be taken care of before I can put any checks into the new system.

### **Old Business – 35 West Washington Street**

David and Andrea Andison, of 94 Elizabeth St., spoke about the construction of a new house next to theirs. The Andisons voiced concerns about the proximity of the new build to their home, the roof's height, run off and drainage associated with the new build, loss of sunlight and resulting increased energy bills, icicle formation, and the location of the new home's furnace exhaust being directly across from their window. The Andisons also stated they did not receive proper notice from the Village about the new build.

Mayor Burrell stated that the Village Planning Board has been working with both owners to mitigate some of these concerns. Code Enforcement Officer Abriatis will investigate any potential violations and prepare a report for the Village Board at their next meeting.

### **New Business**

Ms. Lowes asked what is the law about moving snow off of your property onto other properties. Mayor Burrell stated that you cannot push snow across the street.

Nick Dobmeier stated that he was contacted from the distillery across from Tim Horton's. They will be tying into the sewer system. We need to make sure they report what they will be discharging. What kind of waste? Mike Nickolson is the guy to talk to stated Mr. Cappelli. It needs to be done properly.

**Correspondence**

Catt. Co. Health Dept.

Charter Communications – Time Warner

**Adjournment**

Motion: by Mr. Wilkens

Second: by Ms. Lowes All ayes. Carried

Meeting ended at 7:36pm