

**Regular Meeting
of the Village Board
April 10th, 2017**

Attended:	John Burrell	Mayor
	Spencer Murray	Trustee
	Patra Lowes	Trustee
	Greg Cappelli	Trustee
	JoeyDiPasquale	Trustee
	Kathleen Moriarty	Attorney
	Harold Morton	DPW Superintendent
	Mary Klahn	Clerk

Also attended: Caitlan Croft, John Thomas, Jan Wiswall, Kelly Fredrickson, Job Lowry and Brian McFadden.

Call meeting to order

Mayor Burrell called the meeting to order at 6:00pm.

Welcome Spencer Murray

Good News

Cattaraugus County \$17,743.17 Returned Village Taxes
Charter Communications Franchise Check \$12,649.49 (total \$16,879.71)
Water leak at Fitzpatrick & Weller has been fixed
EFC Grant \$42,065.02 on April 14th.

Approve minutes

Change the heading for Harold Morton to DPW Superintendent
Mayors report changes in insurance policy, buildings included.

Special Meeting Minutes – March 20th 2017
Make the correction of a 3 – 2 motion for village clerk raise.
Motion: by Ms. Lowes to approve the minutes with change.
Second: by Mr. DiPasquale All ayes Carried

Treasurer's Report and Audit of Claims

General -	\$35,666.89
Water-	\$5,659.24
Sewer-	\$16,703.13

Motion: by Ms. Lowes to accept the audit of claims.

Second: by Mr. Murray All ayes. Carried

Motion: by Mr. DiPasquale to pay the bills

Second: by Mr. Cappelli All ayes. Carried

Business from the Floor

Brian McFadden spoke about having a Lacrosse tournament coming into the Village which would bring in approximately 2,000 competitors. We will need 8 fields, the School has 5 and 3 at the Village park. The dates are September 22nd, 23rd and 24th, 2017.

Motion: by Mr. DiPasquale to use the fields at the Village Park and waive any fees.

Second: by Mr. Cappelli All ayes. Carried

Job Lowry, Forester – Report on Tree City meeting in Albany.

Job spoke about his experience. Ellicottville was recognized as being a Tree City for 36 years. Tree Virus – Oak wilt disease – on red oaks. This disease can kill a tree within 6 weeks and we have had one or two findings in New York State. Grants are out there and we can start applying for them. They require that we have a forestry management forestry program in place. He is asking to get in touch with all of the villages that have received grants to help get us organized. May 16th in Tonawanda he would like to attend a class on urban forestry. Ms Lowes asked about the plan to remove some of the old trees in the Village. Good Neighbor has been working for us in the past.

Mayor's Report

May meeting change Motion to Monday May 1, 2017

Motion: to change the meeting to Monday the 1st by Mr. Murray

Second: by Mr. DiPasquale All ayes. Carried

Randy Glenn, Insurance Meeting

4/04/2017 Diana Chihak, Grants Writer Meeting 4/07/2017 Meeting with Joe and Erin Lowry

Joint Fire Commission 2/16/2017 meeting minutes

3/16/2017 Cattaraugus County Municipal Officials Association Meeting-Allegany

4/13/2017 Cattaraugus County Municipal Officials Association Meeting-Little Valley

Motion: to approve the Mayor's Report by Ms. Lowes
Second: by Mr. Murray All ayes. Carried

Department and Committee Reports for approval

Planning – Nancy Rogan – Patra Lowes

Gary Palumbo Report

Mr. Capelli spoke about Mr. Palumbo's report, feels it needs to be more detailed. Mayor Burrell responded that Gary has offered to come to our meetings and Greg stated he did not require him to come to the meetings but the planning and zoning report should be more detailed.

Motion: to accept the Planners report by Mr. Murray
Second: by Ms. Lowes All ayes. Carried

23 Washington St. SEQR – Planning Board, Lead Agency

Means that anything to do with SEQR the lead agency, dec, county state, historic people.

Motion: to table until the next meeting to decide on the lead agency by Mr. Cappelli.
Second: by Mr. Murray All ayes. Carried

DPW – Harold Morton

1. Cleaned around the shop.
2. Plow sanded when needed.
3. Patched holes with cold patch around the Village.
4. Read water meters.
5. Swept streets around the Village.
6. Started repairing lawns, courthouse, Post office from snowplow damage.
7. Backfill sidewalk at 35 W. Washington.
8. Repaired the brakes line on green pickup.
9. Did brake job on the 2008 one ton and pickup.
10. Started cleaning the sidewalk and subways on Main Street.
11. Confined space training for all employees.

Next month rural water conference in Niagara Falls on May 22nd and the 24th, all water operators should go.

Motion: to approve the DPW report by Mr. Cappelli
Second: by Mr. DiPasquale All ayes. Carried

Ms. Lowes asked about the benches? Mr. Burrell is waiting on information from Great Valley Builders. Ellicottville Lion's have 10 benches but have not yet finished.

Brush removal – Local Law number 2 of 2016. 2nd week of May and 2nd week of June. No longer than 4 feet wide.

Engineering- Nick Dobmeier

2015 WWTP Improvements Project – Closeout Pending.

RECENT WORK: Subcontractor to O’Connell Electric, Zeller Controls, was onsite 3/1/17 to address final punchlist items pertaining to the Supervisory Control and Data Acquisition (SCADA) system. Zeller Controls made adjustments to the SCADA program and the report generation is working properly.

PAYMENT APPLICATIONS: O’Connell Electric Company; Final Payment Application No. 10 has been revised due to math error on payment application No.8. Final payment; \$39,623.20. Chris Wall to submit revised payment application to Nussbaumer & Clarke for processing. Nussbaumer requested this information via email on several occasions. Nussbaumer has not received revised final payment application.

Asset Management Update(Insurance Update)

Coordinated with Randy Glenn from the Evans Agency Insurance. Assigned content value limits for electrical equipment (Transformers, Panels, Programable Log Controllers (PLC), SCADA, Switchgear, generator connection box, etc.), mechanical equipment (blowers, flow transmitters, generator, etc.), and other pertinent content items. Updated building values for the existing garage, UV building, blower building, and main pump station. Approximate building limit and contents limit to be increased by \$411,936.00 and \$599,403.00, respectively (added value from treatment plant project) however, this is not yet finalized. Will continue to coordinate with Randy to finalize in the coming week with a target completion date of 4/20/2017.

DAR Checklist

Check list is in progress, coordinating with Jim Campolong to implement into CUPPS. Village will then be able to generate work reports for recurring duties such as exercising valves, proper valve configuration for SAGR dosing. Not finished/ready for import to Toughbook. Target Completion date for 4/3/2017.

Stillhouse Brewery

Coordinate project meeting with Village and Town officials to discuss requirements with Mr. Carl Calarco and his client, Bill Burse. Coordinating with CRC Engineering – forwarded along guidelines from sewer use law on several occasions of what to submit to the Village. Nothing has been submitted to date.

Proposals

Nussbaumer & Clarke, Inc.; Arc-Flash and Shock Risk Assessments, \$7,600.00, Tabled.

Steve Mountain/Jeff Smith; Assistance with formation of Joint Water Commission, \$10,000.00, Approved at 2/13/2017 Meeting.
MDA Engineers: GIS Mapping of water system, \$10,000.00, Pending Board Approval.

Potential RFP's:

Insurance Coverage on updated building/content limits and blanket coverage.

Motion: by Mr. Cappelli to accept the Engineers report.

Second: by Mr. DiPasquale All ayes. Carried

Sewer Report – Jigger Stokes

1. Got the motor back or blower #1, set it in place, need parts, no pulley.
2. Went w/Tom Dineen to check the wells, the pressure gauges & shoveled hydrants several times.
3. Had to shut the flow off to lagoon #3 so the water level would go down.
4. Went to water training for the lead & copper rule at Boces.
5. Did confined space training at the Town Center.
6. Checked the wells w/JesseK., also read pressure gauges & checked the meter pits.
7. Nick Dobmeier took some measurements of the blower room/blowers for his record drawings.
8. Filled out my training/re-certification document & Mary sent it in, for my sewer license.
9. Gave a tour of the SAGR system to some people looking to install one out in Mid-Eastern PA.
10. Calculated weekly flows & forwarded the number to Bob S.
11. Did the DMR by E-mail for the 1st time w/no glitches.
12. Penn Power did their semi-annual inspection of the generator.
13. The DEC was here for the yearly inspection. They will be sending a report eventually.

Motion: by Mr. DiPasquale to accept the report.

Second: by Mr. Cappelli All ayes. Carried

Code Enforcement – Tom Abriatis – Kelly Fredrickson

Sandy Reed	Permit 7	\$144.000	Addition on 7 Mechanic
Ed Rick	Permit 8	\$50.00	Interior Demolition

Kelly Fredrickson stated that they have had 2 new permits issued. Kelly has completed 2 of the courses and the 3rd is this week.

Greg asked about 16 Martha. Why are they coming in for some new building permits?
Ed Rick the old DJ's building was another question. Demo is going on in the back of the building. We need to find out if the roof is new.

Ms. Lowes asked about fees for permits in other Villages. Mr. Fredrickson said we were within the range.

Parks – Greg Cappelli

Beautification – Joe DiPasquale

Mud on Monroe Street and Washington Street where the grass is, Joey is getting a price.
Much Discussion

Sidewalks – None

Special Events – John Burrell

Summer Festival

Friday night stroll

Motion: to approve Summer Festival and Friday night stroll by Mr. DiPasquale

Second: by Mr. Murray All ayes. Carried

Refuse – Patra Lowes

Parking – Greg Cappelli

Village Clerk – Mary Klahn

Billing went out and all from Williamson Law- High Consumption period is difficult.

Credit Card online payments are underway.

Old Business

Still house Brewery

New Business

Lacrosse Tournament

Code of Ethics-Need to propose a local law. For the May 1st meeting.

Motion: to send Job Lowry to class in Tonawanda by Ms. Lowes to cap at \$100.00

Second: by Mr. Burrell All ayes. Carried

Correspondence

NYSIF

WNYREDC

Arbor Day Foundation

Arbor Day Foundation (PRESS RELEASE)

Randy Glenn

Michelle Dixon NRG

LGSA-Audits@osc.state

State Audit Report
WNY Southtowns Scenic Byway

Request not to resend duplicates of letters and correspondence by Mr. Cappelli.

Motion: to adjourn by Mr. Cappelli

Second: by Mr. DiPasquale All ayes. Carried at 8:08pm