

MINUTES OF THE
REGULAR MEETING OF THE TOWN BOARD
OF THE TOWN OF ELLICOTTVILLE OCTOBER 18, 2017 at 6:00 pm
ELLICOTTVILLE TOWN HALL

<u>Present:</u>	Mathew McAndrew	Supervisor
	Ken Hinman	Councilman
	Greg Fitzpatrick	Councilman
	Steve Crowley	Councilman
	Robyn George	Town Clerk
	Mark Alianello	Town Engineer
	Kathleen Moriarty	Attorney for the Town
	Tom Scharf	Highway Superintendent

Absent: Rick Jackson Councilman

Also Present: Gary Palumbo, Town Planner, Frank Neff, John Zervas

Call meeting to order:

Supervisor McAndrew called the meeting to order at 6:00 pm and led the Pledge to the Flag.

Approve Minutes

- Town Board Meeting -September 20, 2017
- Special Meeting - September 29, 2017

On motion by Mr. Hinman and second by Mr. Crowley the minutes of the September 20, 2017 and September 29, 2017 Board meetings were

Accepted Ayes 4 - McAndrew, Hinman, Crowley & Fitzpatrick
Nays 0

Privilege of the Floor

- Gary Palumbo - Town Planner

Mr. Palumbo reported that the updating of the Town's Comprehensive Plan is moving along. At their October meeting, the Planning Board will be reviewing Chapter 8 - Future Land Use Plan. He said they are adding detail and updating facts. Dealing with issues like solar, wind energy and fracking was discussed. Once the draft is complete the Planning Board will submit it to the Town Board and a Public Hearing will be set.

Audit of Claims

- Pay Town bills on Distribution Report #10-17

On motion by Mr. Fitzpatrick and second by Mr. Hinman the following resolution was

Accepted Ayes 4 - McAndrew, Hinman, Crowley & Fitzpatrick
 Nays 0

Resolved that the Town bills be paid on General Ledger Distribution Report 09-17 as follows:

001 - General Fund A:	\$52,337.94		
002 - General Fund B:	\$ 1,827.64		
		General Fund Total:	\$54,165.58
004 - Highway DB	\$92,347.56		
		Highway Fund Total:	\$92,347.56
		006 - Water Fund Total	<u>\$ 7,286.84</u>
		Grand Total:	\$153,799.98

Supervisor's Reports

- Supervisor's Report

On motion by Mr. Crowley and second by Mr. Hinman the Supervisor's September 2017 Financial Report was

Accepted Ayes 4 - McAndrew, Hinman, Crowley & Fitzpatrick
 Nays 0

- Four Flusher's Meeting

The Village found and repaired a leak on Fillmore Ave. Fixing the leak has had a big impact on water production. Overall the leak repairs done in the last several months has lessened the unaccountable water usage by a reported 70%. The Board discussed a bill for high water usage on Donlen Drive. It was decided that the homeowners are responsible for the water bill. The Village has authorized their engineers to research options for sludge removal at the Sewage Treatment Plant.

- Town/Village Public Work Works Position

Negotiations with the candidate for the Public Works position are underway. Motion by Mr. Crowley and second by Mr. Hinman to go into executive session at 6:25pm to discuss the Public Works position. All Ayes. Carried.

Motion by Mr. Hinman and second by Mr. Fitzpatrick to resume regular session at 6:40pm. All Ayes. Carried.

The Village is in need of a truck right away. The Mayor is requesting that a half-ton pickup be purchased out of the Sewer Fund. Once the Joint Public Works Director is hired, the truck can be used by him.

On **motion** by Mr. Fitzpatrick and second by Mr. Crowley the following resolution was:

Accepted Ayes 4 - McAndrew, Hinman, Crowley & Fitzpatrick
 Nays 0

Resolved that the Village is authorized to buy a new half-ton pickup out of the Sewer Fund that will be used by the Public Works Director once he is hired.

- Evidence/Locker Room

Supervisor McAndrew asked Mr. Alianello to arrange to have the wiring done at the Town Highway building so the Evidence/Locker Room can be completed.

- Art Chubb - Letter of Resignation

Art Chubb submitted a letter of resignation from the Town Planning Board. The Supervisor will write a letter thanking him for his 18 years of service to the community.

Present Written Department Reports for Approval

- Clerk's , Justices', Building Inspector's, Planners and Police Reports

On **motion** by Mr. Hinman and second by Mr. Fitzpatrick the Clerk's Report, Justice Report, Building Inspectors Report, Planners and the Police Report were:

Accepted Ayes 4 - McAndrew, Hinman, Crowley & Fitzpatrick
 Nays 0

Department Heads

Don Auge - Police Department

- Fall Fest

Auge reported that even though Fall Fest was very busy this year, there were no major issues. He handed out a list of 60 calls that the police responded to ranging from noise complaints to fights. He commended the officers for their quick responses. A meeting was held with the Chamber of Commerce, Fire Department, Officer Bouchard and himself. The lack of cellular service on that weekend was discussed. Emergency Services will be contacted to see if there is a way to improve service.

The Ford Explorer was taken in for the recall involving carbon dioxide fumes.

Tom Scharf - Highway Department

- Sweepmaster Quote

Mr. Scharf said that the pull behind sweeper that the Town owns contributes to eroding shoulders. He would like to replace it with the Sweepmaster 450. The bid price for it is \$47,488.00. The equipment could be purchased using funds from CHIPS

On **motion** by Mr. Hinman and second by Mr. Crowley the following resolution was:

Accepted Ayes 4 - McAndrew, Hinman, Crowley & Fitzpatrick
 Nays 0

Resolved that the Highway Superintendent is authorized to purchase the Sweepmaster 450 at a cost of \$47,488.00 as presented.

The sidewalk plow that the Town and Village jointly own was discussed. Supervisor McAndrew will work with Attorney Moriarty to come up with an Intermunicipal Agreement with regard to the usage and costs associated with the machine.

- Pressure Washer Quote

Mr. Scharf would like to purchase a new Pressure Washer for the Highway Department. The one they currently have is 29 years old. He presented a State Bid of \$11,500. There is money in the budget for this expense.

On **motion** by Mr. Hinman and second by Mr. Fitzpatrick the following resolution was:

Accepted Ayes 4 - McAndrew, Hinman, Crowley & Fitzpatrick
 Nays 0

Resolved that the Highway Superintendent is authorized to purchase the propane burner pressure washer with accessories for \$11,500 as presented.

Mark Alianello - Engineering Department

- Booster Station #1

The contractor has a punch list of items that still need to be addressed. The station itself is working well.

- Sewer/Water Inventory

All of the data has been collected, it now needs to be assembled.

- Valley Village

The survey of Valley Village Road is underway. Once it is done, the Town and Valley Village Association can explore options for the road redesign, associated drainage and who is responsible for the costs associated with the project.

- Upper Holiday Valley Road Engineering

Mr. Alianello asked the Board if they had a chance to look at the Preliminary Project Budget for Upper Holiday Valley Road Paving and Drainage Project. He provided a proposal for related Engineering Services at last month's meeting. The Board would like to review it and will decide if they will approve it at next month's meeting.

New Business

- IMA for Town/Village Engineering/Public Works Position

Supervisor McAndrew will set up a meeting to work out an agreement with the Village regarding the Joint Public Works Position.

- Code of Ethics Update

The Board discussed adding a section to the Code of Ethics addressing confidentiality and Officers of the Town discussing issues on social media. Attorney Moriarty will be working on the wording.

- Court Audit

On motion by Mr. Fitzpatrick and second by Mr. Hinman the following resolution was

Accepted Ayes 4 - McAndrew, Hinman, Fitzpatrick & Crowley
Nays 0

Resolved to approve the audit and examination of the Town court records (calendar year 2016) by the Independent Accountants of Tronconi, Segarra & Associates as presented.

Old Business

- EVGV Trail

The Trail Committee is circulating the grading releases that need to be signed by the property owners. The Town's grants writer sent notice of a grant that may be available to help fund the trail.

- Jefferson St. Cemetery - Request by Gail Carucci

Crandall Memorials are scheduled to begin work on the headstones that are damaged in Jefferson Street Cemetery.

Executive Session

Motion by Mr. Hinman and second by Mr. Fitzpatrick to go into executive session at 7:45pm to discuss the Highway personnel. All Ayes. Carried.

Motion by Mr. Hinman and second by Mr. Crowley to resume regular session at 8:30pm. All Ayes. Carried.

Adjournment

Motion by Mr. Hinman and second by Mr. Crowley to adjourn the meeting at 8:30pm. All Ayes. Carried.

I, Robyn A. George, Clerk of the Town of Ellicottville, County of Cattaraugus, State of NY, do hereby certify that the foregoing constitutes the complete minutes of the Town Board Meeting held on the 18th day of October, 2017, approved by said Board on the 15th day of November, 2017.

Robyn A. George, Town Clerk