

MINUTES OF THE
REGULAR MEETING OF THE TOWN BOARD
OF THE TOWN OF ELLICOTTVILLE AUGUST 16, 2017 at 6:00 pm
ELLICOTTVILLE TOWN HALL

<u>Present:</u>	Mathew McAndrew	Supervisor
	Ken Hinman	Councilman
	Rick Jackson	Councilman
	Steve Crowley	Councilman
	Greg Fitzpatrick	Councilman
	Robyn George	Town Clerk
	Mark Alianello	Town Engineer
	Don Auge	Officer in Charge
	Kathleen Moriarty	Attorney for the Town

Also Present: Laura Flanagan, Richard Zink, Kelly Fredrickson, Caitlan Croft and John Thomas, Press

Call meeting to order:

Supervisor McAndrew called the meeting to order at 6:00 pm and led the Pledge to the Flag.

Approve Minutes

- Town Board Meeting - July 19, 2017

On motion by Mr. Fitzpatrick and second by Mr. Hinman the amended minutes of the July 19, 2017 Board meeting were

Accepted Ayes 5 - McAndrew, Hinman, Crowley, Fitzpatrick & Jackson
 Nays 0

Privilege of the Floor

- Laura Flanagan - Library Presentation

Laura Flanagan, Director of the Ellicottville Memorial Library, presented an overview of the services the library offers. In additions to books, the library lends DVD's, magazines and telescopes. They also offer classes, tutoring, free passes to museums and many other services.

- Richard Zink -Broadband Phase III

Richard Zink explained the process and progress of the NYS Broadband program. He passed out maps showing current Broadband coverage. He is

encouraging Town's to be "friendly" to the companies that are involved in bringing the needed technology to underserved areas.

Audit of Claims

- Pay Town bills on Distribution Report #08-17

On motion by Mr. Crowley and second by Mr. Jackson the following resolution was

Accepted Ayes 5 - McAndrew, Hinman, Fitzpatrick, Crowley & Jackson
 Nays 0

Resolved that the Town bills be paid on General Ledger Distribution Report 08-17 as follows:

001 - General Fund A:	\$19,788.32		
002 - General Fund B:	\$ 3,988.67		
		General Fund Total:	\$23,776.99
003 - Highway DA	\$ 1,638.00		
004 - Highway DB	\$49,388.01		
		Highway Fund Total:	\$51,026.01
		006 - Water Fund Total	<u>\$ 7,668.48</u>
		Grand Total:	\$82,471.48

Supervisor's Reports

- Supervisor's Report

On motion by Mr. Hinman and second by Mr. Fitzpatrick the Supervisor's July 2017 Financial Report was

Accepted Ayes 5 - McAndrew, Hinman, Fitzpatrick, Crowley & Jackson
 Nays 0

- Four Flusher's Meeting

- Inventory of Assets

The Town and Village Water and Sewer Inventory of Assets is complete and ready for review. It was formatted so it can be entered into a GIS system. The study shows the age, type of material and size of the Town and Village's infrastructure. Mr. Alianello is recommending a detailed listing of the pumps,

booster stations, and their conditions. The Town and Village are moving forward to Phase II by creating a mapping system and condition rating with the intention of developing a 5 year plan.

-The Village is putting specs together to bid out the sludge removal project.

- Town/Village Public Work Works Position

Several resumes have been received. The Town will accept applications until August 25th.

- County Town Supervisor's Meeting - Shared Services

The third public hearing is scheduled for August 23rd.

- East Tank Bond

Two companies bid on the \$999,900 Public Improvement (Serial) Bonds. The low bidder came in with a net interest rate of 3.2444%.

Present Written Department Reports for Approval

- Clerk's , Justices', Building Inspector's, Planners and Police Reports

On **motion** by Mr. Hinman and second by Mr. Fitzpatrick the Clerk's Report, Justice Report, Building Inspectors Report, Planners and the Police Report were:

Accepted Ayes 5 - McAndrew, Hinman, Crowley, Fitzpatrick & Jackson
 Nays 0

Department Heads

Don Auge – Police Department

OIC Auge reported that he brought in two additional officers to cover the crosswalks for the Taste of Ellicottville and it really helped traffic flow.

Tom Scharf - Highway Department

- Sommerville Valley Creek Bank Stabilization

The following bids were received and opened on August 11th:

Bill Bognar	\$33,425.00
Benson Construction and Development	\$39,840.00
J. Bognar Construction	\$40,933.00

D & H Excavation

\$41,750.00

On motion by Mr. Crowley and second by Mr. Jackson, the following resolution was:

Accepted Ayes 5 -McAndrew, Hinman, Crowley, Jackson and Fitzpatrick
Nays 0

Resolved that the Town accept Bill Bognar's bid of \$33,425.00 for the Sommereville Valley Creek Bank Stabilization as submitted.

Mark Alianello - Engineering Department

- Booster Station #1
-Payment Application #5

STC Construction has submitted their fifth application for payment for the Booster Station No. 1 Project. The Contractor has completed start-up of the booster station equipment, including the new pumps, soft starts and telemetry equipment. MDA Consulting Engineers has reviewed and certified the payment application and agree with all percentage completed figures that the Contractor submitted.

On motion by Mr. Hinman and second by Mr. Fitzpatrick the following resolution was

Accepted Ayes 5 - McAndrew, Hinman, Fitzpatrick, Crowley & Jackson
Nays 0

Resolved that the Town approve Payment Application No. 5 as submitted by STC Construction, Inc. for work on the Booster Station No. 1 Project in the amount of \$12,540.00.

- Culvert Inventory

The summer intern, Justin Shumaker, set up a rating system for the culverts using the condition of culvert, road traffic, length and diameter of culvert from worst to best. His report is available for review.

- Valley Village

The Town has asked the County do a boundary and topographical survey of the Valley Village Road. Once that is done, the Town will move forward.

- Clean Energy Community Grant

The Town needs to find a project that will qualify for funding under the Clean Energy Grant. One possibility is updating the office for the new Public Works

Director in the Town Center building to make it more energy efficient. An energy audit would be necessary to show the need for the update and how the upgrade would improve efficiency.

On motion by Mr. Fitzpatrick and second by Mr. Hinman the following resolution was

Accepted Ayes 5 - McAndrew, Hinman, Fitzpatrick, Crowley & Jackson
Nays 0

Resolved that the Town request an Energy Audit from the NYS Power Authority with the total cost not to exceed \$5,000.00.

New Business

- Building Inspector/CEO IMA with Village

On motion by Mr. Hinman second by Mr. Jackson the following resolution was Accepted

Ayes 5 -McAndrew, Hinman, Fitzpatrick, Jackson and Crowley
Nays 0

Resolved that the Town Supervisor is authorized to sign the Intermunicipal Agreement for Shared Services of Code Enforcement Officer.

On motion by Mr. Hinman second by Mr. Jackson the following resolution was Accepted

Ayes 5 -McAndrew, Hinman, Fitzpatrick, Jackson and Crowley
Nays 0

Resolved that the Town accept the resignation of the current Building Inspector/CEO, Tom Abriatis, effective August 31st, 2017.

Old Business

- Water/Sewer District Agreement with Mansfield

The Village has asked the Town to sign an extension to the Agreement with the Village and Mansfield as requested by the Village's lending agency. Mr. Alianello said that if the Town is signing a new contract, it should be amended to require the Mansfield water/sewer district to contribute to the East Tank debt.

On motion by Mr. Crowley second by Mr. Hinman to table the signing of the agreement with Mansfield.

- EVGV Trail

The Wetland's Permit application has been prepared and submitted to the Army Corps of Engineers.

- Town Hall Open Door Policy

On **motion** by Mr. Hinman second by Mr. Jackson the following resolution was Accepted

Ayes 5 -McAndrew, Hinman, Fitzpatrick, Jackson and Crowley
Nays 0

Be it resolved that the Town Hall building will be open every day from approximately 7:30am to 8pm except for Fall Festival, Mardi Gras and Rock n Roll weekends. On those weekends the building will be locked all day Saturday and Sunday.

Correspondence

- Thank you from the Relay for Life

Executive Session

Motion by Mr. Hinman and second by Mr. Fitzpatrick to go into executive session at 7:56pm to discuss the EPOA and Water contracts. All Ayes. Carried.

Motion by Mr. Hinman and second by Mr. Jackson to resume regular session. All Ayes. Carried.

Adjournment

Motion by Mr. Crowley and second by Mr. Hinman to adjourn the meeting at 8:35pm. All Ayes. Carried.

I, Robyn A. George, Clerk of the Town of Ellicottville, County of Cattaraugus, State of NY, do hereby certify that the foregoing constitutes the complete minutes of the Town Board Meeting held on the 16th day of August, 2017, approved by said Board on the 20th day of September, 2017.

Robyn A. George, Town Clerk