

**DRAFT MINUTES OF THE
REGULAR MEETING OF THE TOWN BOARD
OF THE TOWN OF ELLICOTTVILLE
March 16, 2016 at 6:00 pm
ELLICOTTVILLE TOWN HALL**

<u>Present:</u>	Mathew McAndrew	Supervisor
	Ken Hinman	Councilman
	Rick Jackson	Councilman
	Steve Crowley	Councilman
	Greg Fitzpatrick	Councilman
	Robyn George	Town Clerk
	Mark Alianello	Town Engineer
	Kathleen Moriarty	Attorney for Town
	Don Auge	Officer in Charge

Also Present: Jann Wiswall and John Thomas, Press, Glenda Jackson

Call meeting to order:

Supervisor McAndrew called the meeting to order at 6:00 pm and led the Pledge to the Flag.

Approve Minutes

- Town Board Meeting - February 17, 2016

On motion by Mr. Hinman and second by Mr. Jackson the amended minutes of the February 17, 2016 Board Meetings were

Accepted Ayes 5 - McAndrew, Hinman, Crowley, Fitzpatrick & Jackson
 Nays 0

Audit of Claims

- Pay Town bills on Distribution Report #03-16

On motion by Mr. Crowley and second by Mr. Jackson the following resolution was

Accepted Ayes 5 - McAndrew, Hinman, Fitzpatrick, Crowley & Jackson
 Nays 0

Resolved that the Town bills be paid on General Ledger Distribution *Report 03-15* as follows:

001 - General Fund A:	\$ 18,501.50	
002 - General Fund B:	\$ 2,669.51	
		General Fund Total: \$21,171.01
004 - Highway DB	\$ 22,026.30	
		Highway Fund Total: \$22,026.30
		006 - Water Fund Total \$ 5,436.50
		007 - Sewer <u>\$ 437.50</u>
		Grand Total: \$49,071.31

Supervisor's Reports

- Supervisor's Report

On motion by Mr. Fitzpatrick and second by Mr. Crowley the Supervisor's February 2016 Financial Report was

Accepted Ayes 5 - McAndrew, Hinman, Fitzpatrick, Crowley & Jackson
Nays 0

- Supervisor's Meeting

Supervisor McAndrew reported that there are programs available that would allow the Town to store records electronically and off site. The Board suggested that he look into the matter and report back to them.

- Rotary Meeting - Memorandum of Understanding

Supervisor McAndrew and Councilman Fitzpatrick met with Rotary Club to review the Memorandum of Understanding. It was decided that there needs to be separate agreements with the Rotary Club and the Nannen Arboretum Society. The MOU with the Rotary Club will be presented at the next meeting.

- Nannen Arboretum Society Meeting

While reviewing activities at the Town Center, Supervisor McAndrew became aware of some possible insurance gaps regarding coverage at events, specifically those where alcohol is served. He has asked the Town's insurance representative to review the Town's policy and report back to the Board at next month's meeting.

Supervisor McAndrew and the Arboretum Society also met with the Village employees who do the mowing at the Arboretum and developed a plan to address previous concerns.

- Cemetery Mowing

Ensuring that whoever is hired by the Town to mow the cemeteries pay employees prevailing wage was discussed. Ms. Moriarty is looking into the legalities involved. In the meantime, it was decided that the Town should put the job out to bid.

- Route 219 Corridor Development Committee Meeting

Supervisor McAndrew attended the Route 219 Committee meeting where they discussed funding for the section of the extension planned on the Allegany Indian Reservation.

Present Written Department Reports for Approval

- Clerk's , Justices', Building Inspector's and Police Reports

On **motion** by Mr. Hinman and second by Mr. Fitzpatrick the Clerk's Report, Justice Report, Building Inspectors Report, and the Police Report were:

Accepted Ayes 5 - McAndrew, Hinman, Crowley, Fitzpatrick & Jackson
 Nays 0

Department Heads

Don Auge – Police Department

Officer Philipps provided three quotes for the replacement of the Police Department's AED's. All of the quotes were less than \$150.00 apart.

On **motion** by Mr. Hinman and second by Mr. Fitzpatrick the following resolution was

Accepted Ayes 5 - McAndrew, Hinman, Crowley, Fitzpatrick & Jackson
 Nays 0

Resolved that since all of the quotes were under \$3,000.00, and within a few hundred dollars in price, Officer Philipps is authorized to purchase the AED from the company she feels is the best value for the price.

Mark Alianello - Highway Department

- Summer Intern - Highway

The Cornell Asset Management Program accepted the Town's request to participate in their program. Mr. Alianello and Supervisor McAndrew will be interviewing candidates for the summer intern position focusing on recent graduates who are college engineering students.

- Sale of 1991 Autocar Plow Truck

The 1991 Autocar Plow truck recently sold for \$3,900.00 at auction.

- Highway Projects

Mr. Alianello will be touring the Town highways next week to evaluate what needs to be done and prioritize projects. The culverts at Canada Hill and Poverty Hill are in need of work.

Mark Alianello - Engineering Department

- Booster Station

Mr. Alianello will be meeting with Holiday Valley to discuss Booster Station 1.

- Town Center Sewer System and Dimmer Lights

The immediate problems with the sewer have been corrected. The rest of the sewer system will need to be replaced in the future. The unexpected expense means that there is no money in this year's budget to add dimmers to the Town Center auditorium lights

- Planning Department

Mr. Alianello updated the Board on projects in front of the Planning Board. The proposed Zoning Law Amendment is on the next meeting's agenda.

New Business

- Town Hall - HVAC System

The possibility of installing an HVAC system at the Town Hall was discussed. The question is whether or not there is the money in the budget to fund the project. Mr. Alianello was asked to get an idea of how much it would cost. It was suggested that the cost of the system could come out of the Capital Reserve Fund.

Old Business

- Naming of the Highway facility for David Golley

Supervisor McAndrew will be meeting with the Golley family after the first of the month to discuss details of naming the Highway facility.

Executive Session

On Motion by Mr. Hinman and second by Mr. Fitzpatrick the Board went into executive session at 7:13pm to discuss EPOA contract negotiations and Highway Superintendent applicants. All Ayes. Carried.

On Motion by Mr. Crowley and second by Mr. Hinman the Board resumed regular session at 9:20pm.

Motion by Mr. Crowley and second by Mr. Jackson to appoint Councilman Fitzpatrick, Deputy Supervisor Hinman and Town Engineer Alianello to a committee in charge of interviewing candidates for the position of Highway Superintendent. All Ayes. Carried.

Adjournment

Motion by Mr. Crowley and second by Mr. Hinman to adjourn the meeting at 9:21pm. All Ayes. Carried.

I, Robyn A. George, Clerk of the Town of Ellicottville, County of Cattaraugus, State of NY, do hereby certify that the foregoing constitutes the complete minutes of the Town Board Meeting held on the 16th day of March, 2016, approved by said Board on the 20th day of April, 2016.

Robyn A. George, Town Clerk