

MINUTES OF THE  
REGULAR MEETING OF THE TOWN BOARD  
OF THE TOWN OF ELLICOTTVILLE  
OCTOBER 19, 2016 at 6:00 pm  
ELLICOTTVILLE TOWN HALL

<b><u>Present:</u></b>	Mathew McAndrew	Supervisor
	Ken Hinman	Councilman
	Rick Jackson	Councilman
	Steve Crowley	Councilman
	Greg Fitzpatrick	Councilman
	Robyn George	Town Clerk
	Mark Alianello	Town Engineer
	Kathleen Moriarty	Attorney for Town
	Don Auge	Officer in Charge
	Tom Scharf	Highway Superintendent

**Also Present:** John Thomas and Caitlin Croft, Press,

**Call meeting to order:**

Supervisor McAndrew called the meeting to order at 6:00 pm and led the Pledge to the Flag.

**Approve Minutes**

- Town Board Meeting - September 21, 2016

On motion by Mr. Hinman and second by Mr. Jackson the minutes of the September 21, 2016 Board meeting were

Accepted      Ayes 5 - McAndrew, Hinman, Crowley, Fitzpatrick & Jackson  
                    Nays 0

**Privilege of the Floor**

- TAP Grant -EVG V Trail

Representatives of the Trail Committee met with the DOT to review the application for the TAP Grant. The DOT said that the committee underestimated several items in their application. The changes take the TAP application request from \$1.8 million to \$2.2 million, meaning the Town's local match portion could be as much as \$440,000.

On motion by Mr. Fitzpatrick and second by Mr. Jackson the following resolution was

Be it resolved that the Ellicottville Great Valley Recreational Trail Committee is authorized to submit an amended application for a TAP/CMAQ Grant from the NYS D.O.T. for the Project amount of \$2.2 million under the sponsorship of the Town of Ellicottville. The NYS Grant Request is for \$1,760,000 with the Town of Ellicottville Match of \$440,000.

The question of the adoption of the resolution was duly put to vote on roll call, which resulted as follows:

Ayes – 5 McAndrew, Hinman, Jackson, Fitzpatrick, Crowley  
Nays – 0

### **Audit of Claims**

- Pay Town bills on Distribution Report #10-16

On motion by Mr. Fitzpatrick and second by Mr. Hinman the following resolution was

Accepted Ayes 5 - McAndrew, Hinman, Fitzpatrick, Crowley & Jackson  
Nays 0

**Resolved** that the Town bills be paid on General Ledger Distribution Report 10-16 as follows:

001 - General Fund A:	\$ 26,329.60	
002 - General Fund B:	\$ 3,537.68	
		General Fund Total: \$29,867.28
004 - Highway DB	\$ 71,089.43	
		Highway Fund Total: \$ 71,089.43
	006 - Water Fund Total	<u>\$ 5,712.00</u>
	Grand Total:	\$106,668.71

### **Supervisor's Reports**

- Supervisor's Report

**On motion** by Mr. Hinman and second by Mr. Crowley the Supervisor's September 2016 Financial Report was

Accepted Ayes 5 - McAndrew, Hinman, Fitzpatrick, Crowley & Jackson

## Nays 0

- Evans Agency Insurance Quotes

The Town has decided to go with the insurance quote presented by Glatfelter as recommended by the Evans Agency.

- Health Insurance Renewal

Supervisor McAndrew distributed Health Insurance quotes showing that the Town and its employees could save on Health Insurance costs by renewing the policy on December 1, 2016 instead of January 1, 2017.

- Rte. 242E - No Parking Signs

Rosie Kelly wrote a note thanking the Town Board for taking action to install "No Parking/No Standing" signs at the National Fuel building on Route 242E.

- Highway Garage Open House

Supervisor McAndrew said that the Open House and memorial bench dedication was well attended and the Golley family extended their thanks. The Board also thanked Steve Crowley for his efforts in making it happen.

- Town Center Improvement Plan

Supervisor McAndrew met with contractors Mike Stang and Paul Timkey to get their recommendation on what improvements need to be done to the Town Center and the costs involved. He cited the need for new windows, insulation and exterior work.

- Four Flushers

Supervisor McAndrew reviewed the minutes from the Oct. 17th Four Flushers meeting. At the meeting, he proposed establishing a new position, "Water Maintenance Manager PT/Temp and suggested that Bob Scharf be considered for the job. Mr. Scharf is listed as No. 1 on the Civil Service approved list for Water Operators.

The Village has agreed to pay for the value of the Booster pump that was destroyed but has requested that they pay it out of next year's budget. The idea of creating a Joint Water District and the procedures involved were discussed. The District would include the Town and Village and would supersede the current district.

- Town/Village Public Works Director

Supervisor McAndrew, Councilman Crowley, Attorney Moriarty, Mayor Burrell and Village Board member, Cappelli met to discuss having a shared Public Works Director. The idea was well received and will be pursued.

### **Present Written Department Reports for Approval**

- Clerk's , Justices', Building Inspector's, Planners and Police Reports

On **motion** by Mr. Fitzpatrick and second by Mr. Hinman the Clerk's Report, Justice Report, Building Inspectors Report, Planners and the Police Report were:

Accepted      Ayes 5 - McAndrew, Hinman, Crowley, Fitzpatrick & Jackson  
                    Nays 0

### **Department Heads**

#### **Tom Scharf- Highway Department**

- Highway Department Fuel Depot

Work on the roof for the Fuel Depot began on Monday

- Highway Dept. Employee Hire

On motion by Mr. Crowley and second by Mr. Fitzpatrick the following resolution was

Accepted      Ayes 5 - McAndrew, Hinman, Fitzpatrick, Crowley & Jackson  
                    Nays 0

Resolved that the Town Board ratifies Highway Superintendent Scharf's appointment of Kevin Woodin as a Highway Department Laborer at the rate of \$12.00 per hour.

- NYS OGS Mini-bid for Highway Superintendent's Truck

The Highway Department accepted the low bid of Beyer Ford, LLC in the amount of \$38,784.02 for a new Ford F-250 crew cab 3/4 ton plow truck, including the plow. The bids were solicited through the NYS OGS Mini Bid process. It will be delivered by the end of the year.

- Robbins Road speed Limit Reduction Request

A resident of Robbins Road has requested that the speed limit be reduced on the road. The Board agreed that because of the nature of the road and that it is a dead end, the speed limit should be lowered.

On motion by Mr. Hinman and second by Mr. Jackson the following resolution was

Accepted Ayes 5 - McAndrew, Hinman, Fitzpatrick, Crowley & Jackson  
Nays 0

Resolved that Mr. Alianello is directed to contact the County DPW Commissioner and request that the speed limit on Robbins Road be 35mph. The County will then present the request to NYSDOT Region 5 who will make the final decision.

### **Mark Alianello - Engineering Department**

- Booster Station #1

STC Construction was awarded the Booster Station contract at the Board's last meeting. They have since submitted their bonds and insurance and were determined to be in compliance.

On motion by Mr. Fitzpatrick and second by Mr. Jackson the following resolution was

Accepted Ayes 5 - McAndrew, Hinman, Fitzpatrick, Crowley & Jackson  
Nays 0

Resolved that Supervisor McAndrew is authorized to sign the Agreement with STC Construction, Inc. and the Notice to Proceed on the Booster Station project.

- HVAC System - Engineering Proposals

Nussbaumer and Clarke provided the Town an evaluation and assessment report for a new heating and cooling system.

On motion by Mr. Fitzpatrick and second by Mr. Hinman the following resolution was

Accepted Ayes 5 - McAndrew, Hinman, Fitzpatrick, Crowley & Jackson  
Nays 0

Resolved that the Town concur with the assessment from Nussbaumer & Clarke (HVAC Investigation Report) and direct Mr. Alianello to notify them to move forward with preparing a design and Contract documents for bidding.

## **New Business**

- Set Budget Public Hearing

On motion by Mr. Hinman and second by Mr. Crowley the following resolution was

Accepted      Ayes 5 - McAndrew, Hinman, Fitzpatrick, Crowley & Jackson  
                    Nays 0

Whereas a Public Hearing must be held on the Preliminary Budget upon at least five days after publication of notice of such Hearing

Resolved that the Public Hearing on the 2017 Town of Ellicottville Budget will be held at 4:00 pm on November 2, 2016 at the Town Hall, 1 W. Washington St., Ellicottville, NY.

- Evidence/Locker Room - Highway Cold Storage Building

The need for heat in the Evidence/Locker Room was discussed. Mr. Alianello will talk to Officer Auge and they will look into it. It was also suggested that the Tahoe be put on the Teetsworth online auction to be sold.

## **Old Business**

- EVGV Trail

Mr. Hinman reported that work is beginning on the Trailhead and the fence around the dumpster is done.

### **Don Auge - Police Department**

- Fall Festival

Aside from the usual open container violations and fights, Fall Festival weekend went smoothly.

- Alarm tracking

The County has a program for tracking alarm calls. Auge will talk to them to see if it's something the Town can take advantage of.

- Lockers at the Highway Garage

OIC Auge will find out how many lockers are needed. He also talked about the need for ventilation of the Evidence Room.

## **Correspondence**

- Municipal Solutions Thank you
- Relay for Life - Boot Drive Thank you
- EVGV Seniors Thank you

## **Executive Session**

On Motion by Mr. Hinman and second by Mr. Fitzpatrick the Board went into executive session at 7:12pm to discuss contract negotiations and personnel issues. All Ayes. Carried.

On Motion by Mr. Hinman and second by Mr. Crowley the Board resumed regular session. All Ayes. Carried.

On motion by Mr. Hinman and second by Mr. Fitzpatrick the following resolution was

Accepted      Ayes 5 - McAndrew, Hinman, Fitzpatrick, Crowley & Jackson  
                    Nays 0

Resolved that the Town hire Bob Scharf as Town Water Treatment Operator on a part-time, temporary basis at an annual salary of \$25,000, working 40-60 hours per month.

## **Adjournment**

Motion by Mr. Hinman and second by Mr. Jackson to adjourn the meeting at 8:50pm. All Ayes. Carried.

I, Robyn A. George, Clerk of the Town of Ellicottville, County of Cattaraugus, State of NY, do hereby certify that the foregoing constitutes the complete minutes of the Town Board Meeting held on the 19th day of October, 2016, approved by said Board on the 16th day of November, 2016.

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Robyn A. George, Town Clerk