

APPLICATION FOR SIGN PERMIT

Town of Ellicottville, New York

For Town Use Only:

Application Date: _____ Permit Number: _____

Fee: \$50.00 for signs \leq 32 Sq. ft.; \$100.00 for signs larger than 32 sq. ft. Rec'd by _____

Applicant Information

Applicant's Name _____

Mailing Address _____

Phone Number _____

e-mail _____

Business Name _____

Address _____

Owner of property where sign is located _____

Address _____

Phone: _____

Sign Information

Location (if off-premises or not at business address) _____

Building or Lot Use _____

Type of Sign: New Wall
 Hanging Projecting
 Temporary Free-Standing, Ground, or Pole
 Awning Other

Design of Sign: Length _____ Width _____ Shape _____

Height above ground _____ Total Square Feet _____

Materials and Colors _____

Identifying Lettering, Graphics _____

Copies of a map or site plan at appropriate scale, or photograph(s) showing exact location, facing direction and type of sign are to be submitted with application. Also, a sketch of the sign to scale with descriptions and drawings or photographs are to be submitted with application. If sign is to be placed upon a building facade, submit sketch or elevations of the building facade including windows. Where appropriate, adjacent building facades or windows should be included.

Drawings or Photographs attached? _____ Yes _____ No

Signature of Applicant

Date

Signature of Property Owner

Date

Permit Determination

- () **Permit Granted and Issued For:**
- () New Sign
 - () Existing Sign
 - () Non-Conforming and Pre-existing Sign
 - () Other _____

On _____ (Date) By _____ (Zoning Official/Building Official)

- () **Permit Denied** due to non-conformance with the following section(s) of the Zoning Law: _____

On _____ (Date) By _____ (Zoning Official/Building Official)

- () **Referred to the Town of Ellicottville Planning Board**

Planning Board meeting date _____

- Planning Board Action
- () Approval
 - () Denial
 - () Approval with conditions and/or changes

(Signature of Planning Board Chair) (Date)

Field Inspections

By _____ (Zoning Official/Building Official) On _____ (Date)

Remarks and Actions

No. 1 * _____

No. 2 ** _____

* Inspection prior to Permit Determination

** Following an unsatisfactory field inspection, a signed and dated statement should be attached to this form, indicating the deficiencies found and the action taken.