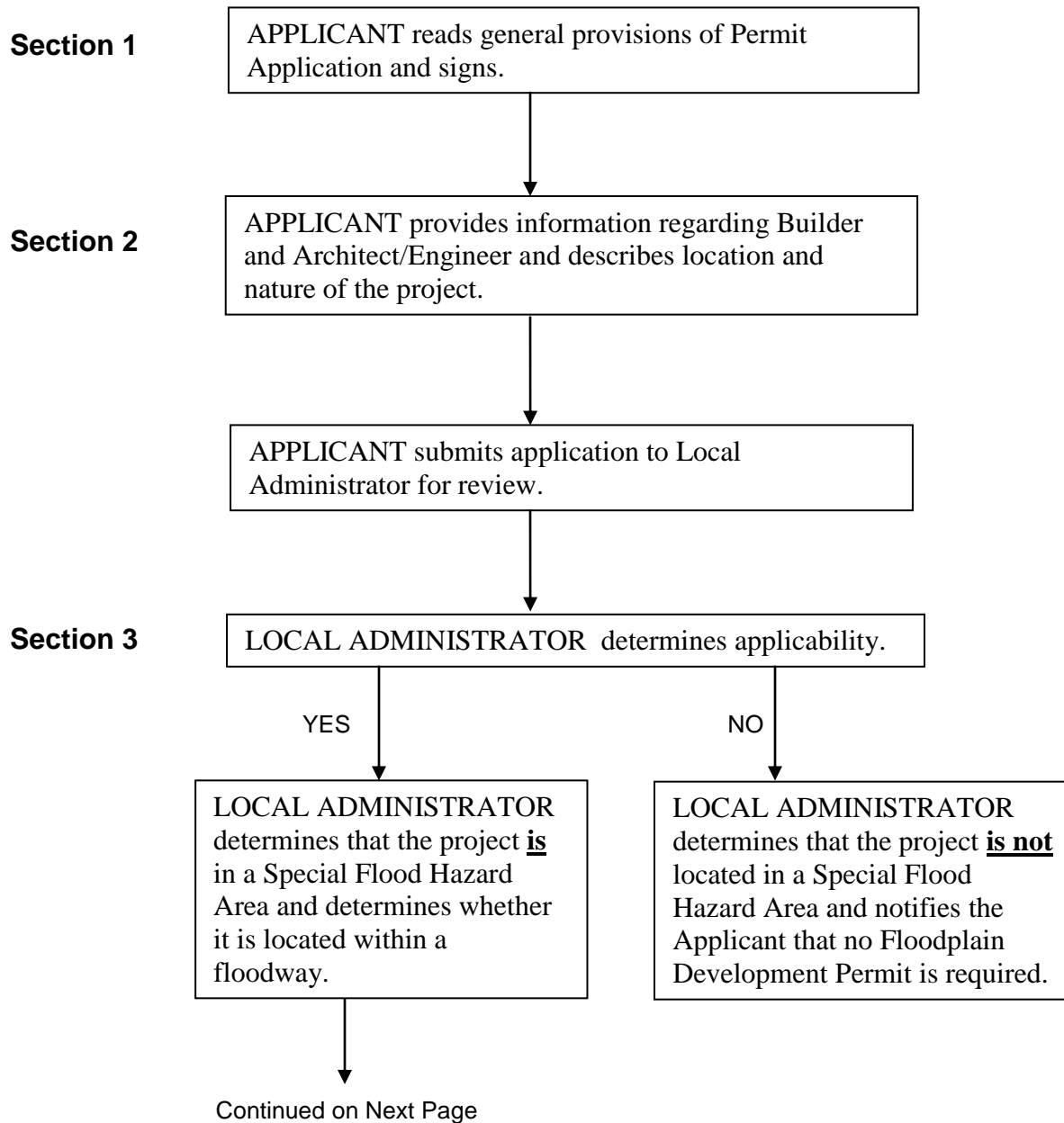
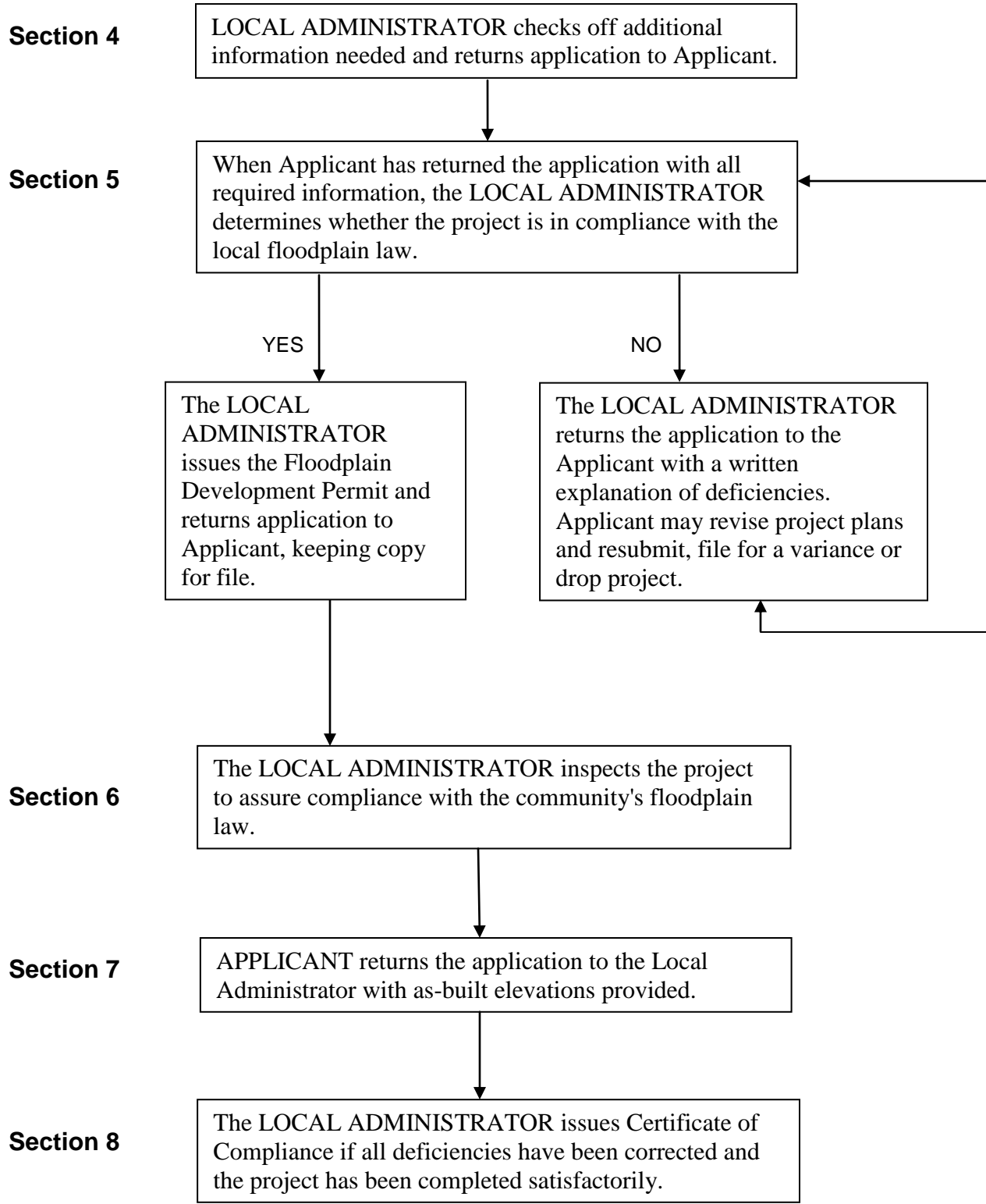


## STEPS IN THE FLOODPLAIN DEVELOPMENT PERMIT PROCESS

Note: Section numbers correspond to sections of the Floodplain Development Permit application, which starts on page 3.





## APPLICATION FOR FLOODPLAIN DEVELOPMENT PERMIT Town of Ellicottville, New York

This form is to be submitted in duplicate.

### Section 1: General Provisions (Applicant to read and sign)

1. No work may start until a permit is issued.
2. The permit may be revoked if any false statements are made herein.
3. If revoked, all work must cease until permit is re-issued.
4. Development shall not be used or occupied until a Certificate of Compliance is issued.
5. The permit will expire if no work is commenced within six months of issuance.
6. Applicant is hereby informed that other permits may be required to fulfill local, state and federal regulatory requirements.
7. Applicant hereby gives consent to the Local Administrator or his/her representative to make reasonable inspections required to verify compliance.

**I, the Applicant, certify that all statements herein and in attachments to this application are, to the best of my knowledge, true and accurate.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

### Section 2: Proposed Development (To be completed by Applicant)

Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ e-mail address: \_\_\_\_\_

Builder: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ e-mail address: \_\_\_\_\_

Engineer: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ e-mail address: \_\_\_\_\_

#### Project Location

To avoid delay in processing the application, please provide enough information to easily identify the project location. Provide the street address, lot number or legal description (attach) and, outside urban areas, the distance to the nearest intersecting road or well-known landmark. A sketch attached to this application showing the project location would be helpful.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Description of Work (Check all applicable boxes)**

A. Structural Development

- | <u>Activity</u>                        | <u>Structure Type</u>  |
|--|--|
| <input type="checkbox"/> New Structure | <input type="checkbox"/> Residential (1-4 Family)                                      |
| <input type="checkbox"/> Addition      | <input type="checkbox"/> Residential (More than 4 Family)                              |
| <input type="checkbox"/> Alteration    | <input type="checkbox"/> Non-residential (Floodproofing? <input type="checkbox"/> Yes) |
| <input type="checkbox"/> Relocation    | <input type="checkbox"/> Combined Use (Residential & Commercial)                       |
| <input type="checkbox"/> Demolition    | <input type="checkbox"/> Manufactured (Mobile) Home                                    |
| <input type="checkbox"/> Replacement   | (In Manufactured Home Park? <input type="checkbox"/> Yes)                              |

Estimated Cost of Project: \$ \_\_\_\_\_

B. Other Development Activities

- Fill       Mining       Drilling       Grading
- Excavation (Except for Structural Development Checked Above)
- Watercourse Alteration (Including dredging and channel modifications)
- Drainage Improvements (Including culvert work)
- Road, Street or Bridge Construction
- Subdivision (New or Expansion)
- Individual Water or Sewer System
- Other ( Please Specify) \_\_\_\_\_

**After completing Section 2, Applicant should submit form to Local Administrator for review.**

**Section 3: Floodplain Determination (To be completed by Local Administrator)**

The proposed development is located on FIRM Panel No. \_\_\_\_\_ Dated \_\_\_\_\_

The proposed development

- Is NOT located in a Special Flood Hazard Area. (Notify the applicant that the application review is complete and NO FLOODPLAIN DEVELOPMENT PERMIT IS REQUIRED).
- Is located in a Special Flood Hazard Area.  
 FIRM zone designation is \_\_\_\_\_.  
 100-Year flood elevation at the site is \_\_\_\_\_ Ft. NGVD (MSL)       Unavailable
- The proposed development is located in a floodway.  
 FBFM Panel No. \_\_\_\_\_ Dated \_\_\_\_\_
- See Section 4 for additional instructions.

\_\_\_\_\_  
Signature of Local Administrator

\_\_\_\_\_  
Date



APPEALS: Appealed to Board of Appeals?  Yes  No

Hearing date: \_\_\_\_\_

Appeals Board decision: Approved?  Yes  No

Conditions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Section 6: As-built Elevations (To be submitted by Applicant before Certificate of Compliance is issued)**

The following information must be provided for project structures. This section must be completed by a registered professional engineer or a licensed land surveyor (or attach a certification to this application). Complete 1 or 2 below.

1. Actual (As-built) elevation of the top of the lowest floor, including basement (in Coastal High Hazard Areas, bottom of lowest structural member of the lowest floor, excluding piling and columns) is: \_\_\_\_\_ Ft. NGVD (MSL).
2. Actual (As-built) elevation of floodproofing protection is \_\_\_\_\_ Ft. NGVD (MSL).

NOTE: Any work performed prior to submittal of the above information is at the risk of the Applicant.

**Section 7: Compliance Action (To be completed by Local Administrator)**

The Local Administrator will complete this section as applicable based on inspection of the project to ensure compliance with the community's local law for flood damage prevention.

INSPECTIONS:      DATE \_\_\_\_\_ BY \_\_\_\_\_ DEFICIENCIES?  YES  NO  
                           DATE \_\_\_\_\_ BY \_\_\_\_\_ DEFICIENCIES?  YES  NO  
                           DATE \_\_\_\_\_ BY \_\_\_\_\_ DEFICIENCIES?  YES  NO

**Section 8: Certificate of Compliance (To be completed by Local Administrator)**

Certificate of Compliance issued: DATE: \_\_\_\_\_ BY: \_\_\_\_\_

No: \_\_\_\_\_

# FLOODPLAIN DEVELOPMENT PERMIT

**ISSUED TO:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**ACTIVITY:** \_\_\_\_\_

(New Construction, alterations, fill, excavation, etc).

**ISSUED BY:** \_\_\_\_\_

Local Administrator

**DATE:** \_\_\_\_\_

This permit must be posted on the premises in a conspicuous place so as to be seen from the street on which the structure faces.

**CERTIFICATE OF COMPLIANCE  
FOR DEVELOPMENT IN A SPECIAL FLOOD HAZARD AREA**

(Owner must retain this Certificate)

Permit No. \_\_\_\_\_

Permit Date \_\_\_\_\_

Premises located at: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Owner: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Check One:

- New Building
- Existing Building
- Vacant Land

The Local Administrator is to complete A or B below:

A. Compliance is hereby certified with the requirements of Local Law # 1 of 1995.

\_\_\_\_\_  
Signature of Local Administrator

\_\_\_\_\_  
Date

B. Compliance is hereby certified with the requirements of Local law # 1 of 1995, as modified by variance # \_\_\_\_\_, dated \_\_\_\_\_.

\_\_\_\_\_  
Signature of Local Administrator

\_\_\_\_\_  
Date