

**Town of Ellicottville
Building Department
9 Mill Street, PO Box 600
Ellicottville, NY 14731
Telephone: 716-699-4773
Fax: 716-699-2334**

**Tom Abriatis
Building Official**

**Mark Alianello
Town Engineer**

IN ORDER TO OBTAIN A BUILDING PERMIT

THE FOLLOWING IS REQUIRED:

1. **Survey/Site Plan** - The proposed structure should be plotted accurately on a survey showing how far the building is from the front, rear and side lot lines, and from other structures on the property. In cases where the terrain is steep or there is an abrupt change in elevation from the road to the lot, in the judgment of the Building Official or Town Engineer, a more detailed site plan showing how the building will be situated on the lot will be required.

2. **One set of construction plans** drawn to scale (preferable 1/4 " = 1' 0") showing floor plans, elevations, and typical sections in sufficient detail to determine compliance with applicable codes. Any residence in excess of 1500 square feet shall be presented on drawings prepared by and sealed by a NYS Registered Architect or Licensed Professional Engineer. If, in the judgment of the Building Official or the Town Engineer, the lot terrain is steep or difficult, the drawings shall include a detailed foundation plan and a site grading plan in sufficient detail to determine that the structure will comply with applicable codes.

3. **Certificate for Septic System** - A valid permit to construct issued by the Cattaraugus County Health Department for a sewage disposal system shall be required in areas outside the Sewer District.

4. **Highway Work Permit** - A driveway permit must be obtained from the agency having jurisdiction (NYSDOT, Cattaraugus County or Town of Ellicottville Highway Department) before installing a culvert pipe, curb cut, sewer or water service. A signed acknowledgment of responsibility for work in Town Highways shall be submitted.

5. **Workman's Compensation and Disability Insurance** proof must be submitted by contractors.

Permit No. _____

Date of Permit: _____

**APPLICATION FOR BUILDING PERMIT AND ZONING PERMIT
Town of Ellicottville, New York**

Plans and Specifications for: _____

Location: _____

Type of Construction: _____

Dimensions - Front: _____ Deep: _____ Sq. Feet: _____ Stories: _____

Intended Use and Occupancy: _____

Estimated Cost of Proposed Construction: _____

Zoning District of Proposed Construction: _____

Size of Lot - Front _____ Ft. Deep: _____ Ft. Rear: _____ Ft.

Lot Occupancy not more than: _____ percent

Distance from Street Line to Building (in front): _____

Side Lot line: _____ Ft. and Rear line: _____ Ft.

Lot owner: _____

Address: _____

Contractor: _____

Address: _____

Telephone: _____ e-mail address: _____

Applicant: _____

Address: _____

Telephone: _____ e-mail address: _____

Permit Expires Twelve (12) Months after Date of Issuance

Do you have Liability Insurance? _____ Workman's Compensation Insurance? _____

Disability Benefits Law Insurance? _____

Does the Applicant agree to meet the requirements of the Cattaraugus County Health Department Sanitary Code and the State Plumbing Code? _____

The applicant agrees to comply with all applicable laws, ordinances and regulations

Signature of Applicant

Date

For Town Use Only:

Fee: _____ Complies with Zoning Law Regulations _____

Plans Filed: _____ Approved: _____ Not Approved: _____

Permit Granted on _____ (Date) By _____ (Building Official/Zoning Official)

PLOT PLAN

(No Scale)

Instructions for Applicant:

- Indicate walks, drives & garages, if any.
- Modify sketch to show:
 - all existing structures
 - proposed changes or additions
- Show all dimensions and distances in the boxes provided.
- Show North Point (north arrow)
- If application is for new building, provide two copies of plot plan.

