

MINUTES OF THE  
REGULAR MEETING OF THE TOWN BOARD  
OF THE TOWN OF ELLICOTTVILLE AUGUST 19, 2020 at 6:00 pm  
ELLICOTTVILLE TOWN HALL

<b><u>Present:</u></b>	Matthew McAndrew	Supervisor
	Greg Fitzpatrick	Councilman
	Steve Crowley	Councilman
	John Zerfas	Councilman
	Kathleen Moriarty	Attorney for Town
	Robyn George	Town Clerk
	Ken Hinman	Councilman - via phone
	Tom Scharf	Highway Superintendent

**Others present:** John Thomas - press, Mark Overall - Buffalo Solar Solutions, Ben Slotman

**Call meeting to order:**

Supervisor McAndrew called the meeting to order at 6:00pm and led the Pledge to the Flag. The meeting was open to the public and could also be accessed via teleconferencing.

**Privilege of the Floor**

- Buffalo Solar Solutions

Mark Overall of Buffalo Solar Solutions submitted a proposal to install a 365.7 kW solar energy system behind the Town Highway building to help offset energy usage and utility bills for Town facilities. He estimated that the Town could save as much as \$47,000 per year. After 7 years, the Town would have the option to purchase the system. The panels are under warranty for 25 years and the system could be functional for up to 40. Mr. Zerfas pointed out that if the project moves forward, the installation would have to conform to the Town's zoning requirements. Supervisor McAndrew questioned if this purchase could be possible given that the Town's Procurement Policy requires that purchases over \$30,000 must go out to bid.

**Approve Minutes**

- Town Board Meeting - July 15, 2020

On motion by Mr. Zerfas and second by Mr. Crowley the minutes of the July 15th Board meeting were:

Accepted Ayes 5 - McAndrew, Crowley, Zerfas, Hinman & Fitzpatrick

Nays 0

**Audit of Claims**

- Pay Town bills on Distribution Report #08-2020

On motion by Mr. Fitzpatrick and second by Mr. Zerfas the following resolution was

Accepted Ayes 5 - McAndrew, Crowley, Zerfas, Hinman & Fitzpatrick  
Nays 0

**Resolved** that the Town bills be paid on General Ledger Distribution Report 08-20 as follows:

001 - General Fund A:	\$ 20,337.71		
002 - General Fund B:	\$ 4,120.11		
		General Fund Total:	\$ 24,457.82
004 - Highway DB	\$ 145,993.51		
		Highway Fund Total:	\$145,993.51
006 - Water	\$ 30,798.01		
		006 - Water Fund Total	\$ 30,798.01
008 - Drainage	\$ 320.00		
		<u>008 - Drainage Total</u>	<u>\$ 320.00</u>
		Grand Total:	\$202,569.34

**Supervisor's Reports**

- Accept Supervisor's July 2020 Financial Report

**On motion** by Mr. Fitzpatrick and second by Mr. Crowley the Supervisor's July 2020 Financial Report was

Accepted Ayes 5 - McAndrew, Crowley, Zerfas, Hinman & Fitzpatrick  
Nays 0

- 2021 Budget Worksheets

All department heads have received budget worksheets that need to be completed by September 20th. The Board set a Budget Workshop meeting for Weds., September 9th at 4:00pm.

### **Present Written Department Reports for Approval**

- Clerk's, Building Inspector's, Police, Justice and Planner's Reports

On **motion** by Mr. Zerfas and second by Mr. Hinman the Clerk's, Building Inspector, Police, Justice and Planners reports were:

Accepted      Ayes 5 - McAndrew, Crowley, Zerfas, Hinman & Fitzpatrick  
                    Nays 0

### **Department Heads**

- **Tom Scharf - Highway Department**

The Highway Department has been mowing, patching and fixing driveway culverts. They chip-sealed Northwoods, Simmons and Witch Hollow Roads with the help of E. Otto, Mansfield and the Village of Ellicottville. The CHIP's projects are now complete.

There was storm damage to the storage shed which will be covered by insurance.

### **New Business**

- Host Community Agreement - Solar

Research is ongoing.

- Engineer Position

The Town has one more interview planned at the end of the month.

- Cheri Reed Resignation

Cheri Reed officially resigned from the Nannen Arboretum Society. Supervisor McAndrew wanted to personally thank her for all of the time and effort she put into the upkeep and running of the Arboretum.

- Concept2Code Proposal

Clerk George had a meeting with Mark Reinhard about his proposal to allow the Town to generate water/sewer bills to customers via email. The process would

cut printing and postage costs and allow customers to receive their bills sooner. Since the Town and Village have gone to a cloud-based system, Mr. Reinhard is having trouble finding the file he needs to implement the service. Williamson Law Book, will not help because they offer the same service (for a fee). Hopefully, a solution can be found.

### **Old Business**

- Valley Village

Jeff Williams and the HOA attorney are reviewing the agreement with the Town and may present a letter of intent at the HOA meeting in October.

- Quackenbush Update

The Town Highway Superintendent sent a letter to the Cattaraugus County DPW requesting that they survey Quackenbush Road, as maintained by the Town.

- EVGV Trail

Two Contractors have volunteered to help to dig out stumps, etc. Great Valley and Ellicottville highway departments are offering 2 trucks each to help dispose of debris created by the clearing of the trail. Regional trail meetings are showing progress.

- Canada Hill Property

The Town has been looking into obtaining the gravel pit owned by Cold Spring Construction for tree debris disposal. Cold Spring would have to amend their mining permit which could take up to a year.

- Catt. Co. Extension Lease - on-going

### **Attorney/Client Privilege**

The Board went into Attorney/Client Privilege at 6:55pm.

### **Adjournment**

Motion by Mr. Fitzpatrick and second by Mr. Zerfas to adjourn the meeting at pm. All Ayes. Carried.

I, Robyn A. George, Clerk of the Town of Ellicottville, County of Cattaraugus, State of NY, do hereby certify that the foregoing constitutes the complete minutes of the Town Board Meeting held on the 19th day of August, 2020, approved by said Board on the 16th day of September, 2020.