

**Regular Village Board Meeting  
March 16, 2020**

<b>Present:</b>	<b>John Burrell</b>	<b>Mayor</b>
	<b>Greg Cappelli</b>	<b>Trustee</b>
	<b>Joe DiPasquale</b>	<b>Trustee</b>
	<b>Spencer Murray</b>	<b>Trustee</b>
	<b>Niles Pierson</b>	<b>Engineer</b>
	<b>Patra Lowes</b>	<b>Trustee</b>

Also attended via conference call: Mary Klahn, Gary Palumbo, Niles Pierson, Doug Bush, Richard Stanton and John Thomas.

NYCOM – Local Government Response to COVID-19

Mayor Burrell received a notice to limit the workforce for the next two weeks. 50% until March 31<sup>st</sup>.

It's suggested that the Town and Village Hall is closed by executive order.

Mayor Burrell suggested that Mary Klahn and Mary Schuster work from home for 2 weeks.

**Motion:** by Mr. Cappelli to have them work from home.

**Second:** by Ms. Lowes All ayes. Carried

**Good News**

\$683.00 check from the State. Part of the almost \$1,000,000 that came back to the County for Shared Service's Initiative

**Business From the Floor**

None

Approve Minutes from Februray 18<sup>th</sup>, 2020 minutes

**Motion:** by Mr. Murray to approve the minutes.

**Second:** by Mr. Cappelli All ayes. Carried

**February Financial Report and Audit of Claims**

**General:**       **\$19,633.30**

**Water:**         **\$3,864.84**

**Sewer:**         **\$9,902.93**

**Motion:** to accept the Financial Report and Pay the bills by Mr. Murray.

**Second:** by Ms. Lowes All ayes. Carried

### **Mayor's Report**

2/28/2020 Skate-park Meeting Brenda Perks/Trevor Staples.

3/02/2020 Water Billing with Town – One Bill and new post office box that will be shared by Town and Village.

03032020 Town Bicentennial Meeting

03092020 Jack Snyder Eagle Scout Project – He would like to make a water fountain at the soccer field.

**Motion:** to authorize Jack Snyder to develop a water fountain at his expense by Mr. Cappelli

**Second:** by Mr. DiPasquale All ayes. Carried

03092020 “Cookies with the Mayor”

11/21/2019 Joint Fire District Meeting Minutes – 2 positions are up

Budget Calender – Mayor Burrell stated that it will soon be ready for input.

### **Department and Committee Reports for Approval**

#### **Planning – Nancy Rogan-Gary Palumbo**

#### **Planning Report**

**Motion:** by Mr. Murray to approve the report.

**Second:** by Ms. Lowes All ayes. Carried

Mr. Palumbo reported that the Planning Board wrapped up a Special Use Permit summarized in a memo.

Worked on updated procedures for the Website with proper flow charts and schedule and ZBA Schedule. Talked with the Planning Board and they will be adding their comments and reviewing at a later date.

Discussion about the State limiting public hearings? None are scheduled so we can wait for guidance.

Richard Stanton stated that residence need to be able to make a public coment, could possibly be a 10 day delay. Gary will contact NYCOM. No executive order from NYCOM added Mr. Stanton.

Can anyone access a conference call and web cam? Niles replied yes and we can live stream.

Greg Cappelli stated that the new flow chart is awesome and said it was an excellent job.

#### **Engineering Report**

**Motion:** by Mr. Cappelli to accept the report.

**Second:** by Mr. Murray All ayes. Carried

Questions for Niles on the Governors work orders for Specific guidance? 50% capacity as of now, possibly rotating days and subject to change. We are budgeted stated Spencer and everyone is paid. If sick they should not come in. Sewer and Water employees need to continue to work as scheduled.

Can we access a conference call and web cam? Yes, replied Niles. We can do video conferencing and live streaming. We could delay a vote from a public hearing for public comment.

Niles has the specs for Monroe Street and asked the board to take a look and let him know.

Mill Street sidewalk is coming up starting and extending to McKinley. One and a half months and only open to local traffic. The County helped with the signage it was a big project and we also need to tell the fire chief. Half of expense will come out of Village Sewer and half will come out of Town Water.

Mr. Cappelli asked if we were lining parking spots and cleaning up and joining signage to specs while we are at it?

Ms. Lowes suggested that all of Monroe Street be 2 hour parking and needs a resolution from the board.

Mayor Burrell added that there is a possibility of a one time deal to have the ability to add between 50 to 75 thousand dollars to our streets budget to work on Fillmore. This would happen by transferring the money from the water fund to the general fund. The water employees will be paid from the general and would be a 1.2 number in the budget.

We are still reviewing the checks to move forward on the next reimbursement from the Grant money.

### **Parks – Patra Lowes**

### **Beautification – Joe DiPasquale**

### **Sidewalks**

### **Special Events – Spencer Murray**

### **Refuse – Patra Lowes**

**New Local Law - Motion:** by Mr. Cappelli to Table.

**Second:** by Mr. Murray All ayes. Carried

Richard suggested having all comments in by next week. Ms. Lowes suggested giving out the fines for \$50 and then they can appeal.

## **Parking**

Parking tickets are printed and handed out to the Police Department and DPW workers.

## **Village Clerk – Mary Klahn**

### **Old Business**

### **New Business**

Set a public hearing for May.

Doug Bush's Resignation from the Planning Board

Appointment of Damon Newpher to Doug Bush's Planning Board Position

**Motion:** by Mr. Cappelli to accept Doug Bushes resignation.

**Second:** by Joe DiPasquale All ayes. Carried

**Motion:** to appoint Damon Newpher to the Planning Board for the remaining time by Ms. Lowes

**Second:** by Mr. Murray All ayes. Carried

## **Dr. Green Lawn Contract**

**Local Law to override the 2% Tax Cap** – Allowable is 2% and right now we are at 1.89 a thousand. We may need to increase taxes. Decided to wait until we have the budget.

Election will be held on Wednesday the 18<sup>th</sup> from noon till 9:00pm. Gloves and hand sanitizer will be available.

## **Correspondence**

**Nannon Arboretum Society** – We will continue to help.  
CCIDA

Mr. Cappelli asked about an absentee ballot filing. Yes, they have to be filed by the day before the election.

## **Adjournment**

**Motion:** by Mr. Murray to adjourn.

**Second:** by Mr. DiPasquale All ayes. Carried

