

**Regular Meeting of the Village Board**

**Of the Village of Ellicottville via phone, March 16, 2021 at 6:00pm**

<b>Attended:</b>	<b>John Burrell</b>	<b>Mayor</b>
	<b>Greg Cappelli</b>	<b>Trustee</b>
	<b>Ed Imhoff</b>	<b>Trustee</b>
	<b>Sean Lowes</b>	<b>Trustee</b>
	<b>Doug Bush</b>	<b>Trustee</b>
	<b>Gary Palumbo</b>	<b>Planner</b>
	<b>Richard Stanton</b>	<b>Attorney</b>
	<b>Ben Slotman</b>	<b>Engineer</b>
	<b>Mary Klahn</b>	<b>Clerk</b>

**Also attended:** Erin Cornelious, Shelby Toth and Mark Chudy.

**Call meeting to order at 6:00pm**

**Good News**

Workers Compensation Refund was \$10,841.99

Fourth Quarter Sales Tax Distribution from the County \$119,061.39

Also received a 5% Franchise Fee \$17,596.75

**Business from the Floor**

**Approve Minutes from 2/16/2021**

**Motion:** to approve the minutes by Mr. Cappelli

**Second:** by Mr. Bush

Make change on the second and last page.

**Motion:** to make the changes by Mr. Cappelli

**Second:** by Mr. Bush All ayes. Carried

### **February Financial Report**

**Motion:** to approve the report by Mr. Imhoff

**Second:** by Mr. Bush Mr. Lowes-Yes, Mr. Cappelli-Abstained

### **Budget Modifications**

Training – A1490.42 \$2,000 to Justice Per. Servs. A1110.11 - \$2,000

Training – A1490.42 \$3931 to Attorney A1420.42 - \$3931

Building – A1620.4 \$500 to Constable – A3320.4 \$500

Vehicle Maint. – A1640.1 \$20,000 to Streets Summer – A5010.1 \$20,000

Labor – G8130.1 \$5,000 to Clerk Train. G8110.42 \$5,000

Utilities – G8130.41 \$4,000 to Testing – G8310.4 \$4,000

Retirement – G9010.8 \$3790 – Soc. Sec G9030.8 \$3,790

**Motion:** to approve the budget modifications by Mr. Bush

**Second:** by Mr. Cappelli Discussion – All Ayes. Carried

### **Audit of Claims**

General - \$25,679.98

Sewer - \$17,559.52

**Motion:** to pay the bills by Mr. Imhoff

**Second:** by Mr. Lowes Mr. Lowes – Yes, Mr. Bush – Yes, Mr. Imhoff – Yes Mr. Cappelli – Abstains, Mayor Burrell – Yes.

### **Mayor's Report**

Working on 2021 – 2022 Budget Before March 31<sup>st</sup> Set up Budget Workshop

Before April 10<sup>th</sup> Notice of Public Hearing

Before April 15<sup>th</sup> Public Hearing

By May 1<sup>st</sup> Adopt Budget

Motion: to set a public hearing on April 13<sup>th</sup> at 6:00pm by Mr. Lowes.

Second: by Mr. Bush All ayes. Carried

1/13/2021 Joint Fire Commission Minutes

April 6<sup>th</sup> 4:30PM Ethics/Conflict of interest presentation by Rich

Annual Dr. Greenlawn Contract

Motion: to have Mayor Burrell sign the Dr. Greenlawn contract by Mr. Bush.

Second: by Mr. Imhoff All ayes. Carried

Key Government Finance, Inc. (Agreement for Lease/Purchase on new DPW Dump Truck. Second quote from Real Lease was \$4,067.95 higher over 5 yrs.

Motion: to have Mayor Burrell sign the agreement with Key Government Finance by Mr. Bush.

Second: by Mr. Lowes All ayes. Carried

3/9/2021 WNY South towns Scenic Byway Zoom Meeting – All is going well.

Schumer and NYCOM had a webinar on what to expect from new legislation from COVID relief.

## **Department and Committee Reports for Approval**

**Planning-Nancy Rogan/Greg Cappelli/Gary Palumbo**

### **Planning Report**

**Motion:** by Mr. Cappelli to approve the planning report.

**Second:** by Mr. Imhoff All ayes. Carried

Gary stated that he has continued to discuss the EVGV trail. They completed the preliminary design report. Mr. Palumbo is also requesting input from the board and community they need to reach out to the Village as well as the Town. Before the next Village board meeting Mr. Palumbo would have a presentation as a zoom meeting to bring all up to speed on the plans. Mayor Burrell asked for a couple of volunteers. Mr. Bush and Mr. Lowes volunteered. Gary will set up an overview presentation.

Next thing for Gary is discussing Zoning Enforcement officer. He is currently taking classes. His duties would be to look at most permits that come in and decide whether they need a building permit and make sure zoning codes are met. He would make decisions to deny zoning permits and refer to the planning board. He would basically share the responsibilities and keep things flowing. We should be looking at April 20<sup>th</sup> for the organizational meeting to make that appointment. Mr. Cappelli stated that it makes perfect sense to do it then.

## **Engineering**

**Motion:** by Mr. Cappelli to accept the Engineering Report.

**Second:** by Mr. Lowes All ayes. Carried

Mr. Cappelli thanked Ben on his proposal for the water project. Ben stated that he wanted to inform the community on the project and give them general information about the cost and funding received. HoliHuts information on phases of the projects and will this cause the Village water to increase and the answer is yes for all users. Ben stated that we do not have the final estimate. Our goal is to have a rate structure in place by the third quarter as of now the numbers are conservative.

LGE payment- budget amendment. Back into the states hands with changes to the amendment. It is signed and ready to go and sending it out tomorrow.

**Vote** – Mr. Cappelli – Yes, Mr. Bush – Yes, Mr. Imhoff – Yes, Mr. Lowes – Yes and Mayor Burrell – Yes.

## **DPW Report**

**Motion:** by Mr. Cappelli to accept the DPW report.

**Second:** by Mr. Imhoff All ayes. Carried

Ben also brought up an assistant engineering position. He will draft up what the requirements would be. The Town has set aside \$40,000 towards a new position. Not sure if this would be full time but would help grow the department on the project in the future.

## **Parks – Sean Lowes**

Dog park needs gravel.

## **Beautification – Sean Lowes**

We need dates to put up and remove Christmas decorations. Mr. Lowes will request dates from the Chamber.

## **Sidewalks – Sean Lowes**

The underpass on Mill Street to McKinley should be finished by June 1.

## **Special Events – Doug Bush**

Met with Brian McFadden and thinking of possibility of events this summer but will get in touch with the Village soon.

## **Refuse – Greg Cappelli**

## **Parking – Doug Bush**

He will revisit with merchants.

## **Streets – Doug Bush**

I have talked with Brian McFadden and Kelly Fredrickson about café permits and possible changes. ADA compliance may have changes but would still like to waive the fee.

### **Water – Ed Imhoff**

### **Sewer – Ed Imhoff**

DPW Large Dump Truck has been ordered and will arrive within 100 days. This will show up on next years budget.

### **Village Clerk – Mary Klahn**

### **Old Business**

Mayor Burrell has spoken to all commercial and they need to set up their own refuse pickup.

**Motion:** by Mr. Bush as of April 1<sup>st</sup> the Village refuse will no longer pick up commercial refuse.

**Second:** by Mr. Cappelli All ayes. Carried

### **Alleyway between Adams St. and Madison St. Proposal**

Mr. Stanton stated that this is a public right of way, the mound of dirt has to be cleared, it is not private property.

We need to vote on the petition.

**Motion:** to reject a proposal for us to abandon by Mr. Bush

**Second:** by Mr. Imhoff Mr. Cappelli – yes, Mr. Lowes-Yes, Mr. Bush – Yes, Mr. Imhoff – Yes, and Mayor Burrell – yes.

Adjournment – Mayor Burrell thanked Mr. Cappelli for all of his hard work and dedication to the Village Board.

**Motion:** to adjourn in honor of Mr. Cappelli by Mr. Bush

Second: by Mr. Lowes All ayes. Carried